

***Trustee Elections***

***Bylaw No. 101.1.1***

**A bylaw to establish procedures for the conduct of trustee elections.**

The Board of Education of School District No. 91 (Nechako Lakes) wishes to establish procedures for the conduct of trustee elections.

Accordingly, the Board of Education of School District No. 91 (Nechako Lakes), in an open meeting, enacts this Trustee Elections Bylaw No. 101.1.1.

**1. Scope of Bylaw**

This bylaw applies to both general elections and by-elections.

**2. Trustee Electoral Areas**

In School District No. 91 (Nechako Lakes), trustee elections are held in the following trustee electoral areas:

| Number of Trustees | Electoral Area | Name of Electoral Area                                     |
|--------------------|----------------|------------------------------------------------------------|
| 2 trustees         | Area 1         | Engen, Mapes, Vanderhoof and Cluculz Lake                  |
| 1 trustee          | Area 2         | Topley, Decker Lake and Granisle                           |
| 1 trustee          | Area 3         | Burns Lake and Rural Area                                  |
| 1 trustee          | Area 4         | Grassy Plains and Francois Lake                            |
| 1 trustee          | Area 5         | Endako, Fraser Lake and Fort Fraser                        |
| 1 trustee          | Area 6         | Fort St. James, Manson Creek, Germansen and Takla Landings |

**3. Definitions**

The terms used in this bylaw shall have the meanings assigned by the *School Act*, the *Local Government Act*, and the *Local Elections Campaign Financing Act*, except if the context requires otherwise.

- a. "Board" means the Board of Education of School District No. 91 (Nechako Lakes)
- b. "by-election" means a trustee election other than one conducted as part of a general school election, to fill a vacancy on the Board in any of the circumstances described in section 36 of the *School Act*
- c. "Chief Election Officer" means the person appointed to perform the duties of chief election officer as set out in the *School Act*, *Local Government Act* and *Local Elections Campaign Financing Act*

- d. “Minister” means the Minister of Education and Child Care.
- e. “School District” means the School District No. 91 (Nechako Lakes).

#### **4. Voter Registration**

Voting in a trustee election shall be limited to only those electors registering to vote at the time of voting.

#### **5. Required Advance Voting Opportunities**

- a. Unless the Board is exempted from the requirement by Order of the Minister, an advance voting opportunity will be held on the tenth day before general voting day. In Trustee Electoral Areas 2 to 6, no other advance voting opportunity will be held except in accordance with section 6 of this bylaw.
- b. Unless the Board is exempted from the requirement for an additional advance voting opportunity by Order of the Minister, in Trustee Electoral Area 1, an additional advance voting opportunity will be held on the seventh day before general voting day.

#### **6. Additional Advance Voting Opportunities**

The Chief Election Officer may establish dates for additional advance voting opportunities for each trustee election and may designate the voting places and the voting hours for these voting opportunities.

#### **7. Additional General Voting Opportunities**

The Chief Election Officer is authorized to establish additional general voting opportunities for general voting day for each election and to designate the voting places and voting hours for such voting opportunities, within the limits set out in the *Local Government Act*.

#### **8. Order of Names on the Ballot**

The order of names of candidates on the ballot will be determined by lot.

#### **9. Resolution of Tie Vote after Judicial Recount**

In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with the *Local Government Act*.

#### **10. Number of Nominators**

The minimum number of qualified nominators for a trustee candidate is two.

#### **11. Public Access to Nomination Documents and Campaign Financing Disclosure**

- a. The Board authorizes public access to nomination documents of the trustee candidates during the regular office hours at the Board’s main office in Vanderhoof, BC, from the time the nomination documents are delivered until 30 days after declaration of the election results.

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- b. The Board will make available to the public by internet access, without charge, during the regular office hours of the Board's head office, access to the disclosure statements or supplementary reports required to be made available by the BC chief electoral officer on an Elections BC authorized website, other than:
    - i. a mailing address or residential address of a significant contributor, or
    - ii. a telephone number, mailing address, or residential address of a candidate,until 5 years after general voting day for the election to which the trustee's disclosure statements and supplementary reports relate by providing a copy of that information for inspection.
  - c. The Board will, on request, provide a copy or other record of trustee candidates' disclosure statements and supplementary reports for as long as they are required to be available to the public pursuant to section 12(b) of this bylaw for a fee of 50 cents per page.
  - d. Before providing the services under section 12(c) other than to a Board officer or employee acting in the course of their duties, the Board may require the person requesting the service to:
    - i. Satisfy to a Board official that any purpose for which personal information is to be used is permitted by the *Local Government Act*, and section 63 of the *Local Elections Campaign Financing Act*, and
    - ii. provide a signed statement that:
      - 1. the individual, and
      - 2. if applicable, any individual or organization on whose behalf the first individual is accessing, inspecting or obtaining the copy or other recordwill not use the information included in the copy or other record except for a purpose permitted under the *Local Government Act* or the *Local Elections Campaign Financing Act*.

## 12. Public Notice Posting Places

For the purpose of trustee elections conducted by the Board, the following are designated as public notice posting places for the purposes of section 50 of the *Local Government Act*:

- a. at the main entrance to the Board's main office in Vanderhoof, BC; and
- b. at the main entrance to the Board's satellite office in the Muriel Mould Neighbourhood Learning Centre in Burns Lake, BC.

**13. Publication by means other than newspaper**

The Board designates the following means of publication of notices required to be published pursuant to section 94.2 of the Community Charter:

- i. the Board's website at [www.sd91.bc.ca](http://www.sd91.bc.ca); and
- ii. the Board's Facebook page at [www.facebook.com/SD91BC](http://www.facebook.com/SD91BC)

**14. Number of Scrutineers at Voting Places**

The number of scrutineers for each candidate that may attend at an election is a maximum of one scrutineer for each ballot box in use.

**15. Title**

This bylaw may be cited as 'School District No. 91 (Nechako Lakes) Trustee Elections Bylaw No. 101.1.1.

**16. Repeal**

School District No. 91 (Nechako Lakes) Elections to the Board Bylaw No. 101.1 is repealed.