

# **CUPE – INTERNAL**

## **Job Posting No. 23/24-098**

### **Relief Library Assistant**

### **(WKE)**

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Applications will be accepted for the following position until:

**12:00 Noon, Wednesday, November 8, 2023**

Location: William Konkin Elementary School  
Position: Relief Library Assistant  
Hours of Work: 0.5 hours per day, 5 days per week  
Rate of Pay: \$23.69 per hour as per the current Collective Agreement  
Duties to Commence: November 9, 2023 until the regular employee returns

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#### **Qualifications:**

- Completion of Grade 12 (Dogwood Certificate)
- Community Librarian Certificate
- One year of current relevant office experience, preferably in a school environment

**This position performs duties related to circulation, reference material, and routine clerical work in the school library.**

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#### **Applying for the position:**

- Send an email to [cupejobs@sd91.bc.ca](mailto:cupejobs@sd91.bc.ca).
- Include the posting number and position name in the subject line.
- You will receive an email upon receipt of your application.

**This position must be held in conjunction with a regular position in order to provide for a 2-hour minimum.**

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