

CUPE – INTERNAL

Job Posting No. 23/24-098

Relief Library Assistant (WKE)



Applications will be accepted for the following position until:

12:00 Noon, Wednesday, November 8, 2023

Location:	William Konkin Elementary School
Position:	Relief Library Assistant
Hours of Work:	0.5 hours per day, 5 days per week
Rate of Pay:	\$23.69 per hour as per the current Collective Agreement
Duties to Commence:	November 9, 2023 until the regular employee returns

Qualifications:

- Completion of Grade 12 (Dogwood Certificate)
- Community Librarian Certificate
- One year of current relevant office experience, preferably in a school environment

This position performs duties related to circulation, reference material, and routine clerical work in the school library.

Applying for the position:

- Send an email to cupejobs@sd91.bc.ca.
- Include the posting number and position name in the subject line.
- You will receive an email upon receipt of your application.

This position must be held in conjunction with a regular position in order to provide for a 2-hour minimum.

