BOARD OF EDUCATION
School District No. 91 (Nechako Lakes)

Excellence | Innovation | Community

MISSION:
Achieving Educational Excellence through engaging and personalized learning
VISION:
Competent and confident learners making positive contributions in an evolving global environment

Regular Board Meeting **MINUTES** **June 22, 2026 6:30 PM**

Present:	D. Christie	Chairperson
	N. Hazelton	Vice Chair
	D. Albertson	Trustee
	S. Davis	Trustee
	R. Gratz	Trustee
	R. Pooley	Trustee
	C. Walker	Trustee
	A. McClinton	Superintendent
	D. Turner	Secretary-Treasurer
	M. Skinner	Assistant Superintendent
	K. Black	Assistant Secretary-Treasurer
	K. Evans	Director of Instruction
	M. Gauthier	Director of Instruction
	H. Silver	Recording Secretary
Present Online:	L. Prince	Director of Instruction
	K. Young	Principal, Nechako Valley Secondary School
	2 Members of the Public	
In-house Guests:	D. Gardner	President, CUPE 4177
	4 Members of the Public	

1. CALL TO ORDER

Chairperson D. Christie called the Regular Meeting to order at 6:30 p.m.

2. RECOGNITION OF TRADITIONAL TERRITORY

Chairperson D. Christie acknowledged that we are grateful to live, work, and play on the unceded, ancestral territories of fourteen First Nations represented by the Dakelh, Nedut'en, and Wet'suwet'en Peoples; and that we are working diligently towards creating equity for our learners through conscious Acts of Reconciliation.

3. INTRODUCTIONS

The following guests were introduced:

- D. Gardner, CUPE 4177 President
- K. Young, NVSS Principal

4. APPROVAL OF THE CONSENT AGENDA

The Consent Agenda, including the following items, was approved:

- The Agenda for the Regular Meeting dated June 22, 2026.
- The Minutes of the Regular Meeting dated May 25, 2026.
- The Record of the In-Camera Meeting dated May 25, 2026.

26-55 *MOVED and SECONDED*
THAT the Consent Agenda for the Regular Meeting of Monday, June 22, 2026, be approved as presented.

Carried

5. PRESENTATION – CUPE 4177 PRO-D DAY

CUPE 4177 President D. Gardner shared a presentation about the May 2026 professional development day for support staff.

6. EDUCATION DIVISION

6.1 EDUCATION UPDATE

Superintendent A. McClinton shared an overview of her monthly report and noted that this was the final Board Meeting with Assistant Superintendent M. Skinner and Director of Instruction M. Gauthier due to their upcoming retirements.

6.2 NECHAKO VALLEY SECONDARY SCHOOL PLAN

Principal K. Young presented the NVSS school plan.

6.3 NECHAKO LAKES SCHOOL DISTRICT SCHOLARSHIPS

Superintendent A. McClinton reported that over $226,000 had been awarded to over 238 graduating learners from across the District.

6.4 STRATEGIC PLAN REFRESH

Superintendent A. McClinton reviewed the process for determining the 2026-2031 Strategic Education Plan. Trustees expressed appreciation for level of engagement by staff, students, Rightsholders, stakeholders, and community members.

26-56 *MOVED and SECONDED*
THAT the Board of Education of School District No. 91 (Nechako Lakes) receive and approve the 2026-2031 Strategic Plan language as presented, for submission to the Ministry of Education and Child Care, distribution, publication, and ongoing use as a strategic planning document.

Carried

7. OPERATIONS DIVISION

7.1 2026-2027 PRELIMINARY ANNUAL BUDGET

Secretary-Treasurer D. Turner presented the 2026-2027 Annual Budget Bylaw.

26-57 *MOVED and SECONDED*
THAT the Annual Budget Bylaw for the fiscal year 2026-2027 for School District No. 91 (Nechako Lakes) for the total budget amount of $78,760,425 be given second reading.

Carried

26-58 *MOVED and SECONDED*
THAT the Annual Budget Bylaw for the fiscal year 2026-2027 for School District No. 91 (Nechako Lakes) for the total budget amount of $78,760,425 be given third reading and adopted.

Carried

7.2 2027-2028 FIVE YEAR CAPITAL PLAN

Assistant Secretary-Treasurer K. Black presented the 2027-2028 Five Year Capital Plan.

26-59 *MOVED and SECONDED*
THAT the 2027-2028 Five Year Capital Plan for School District No. 91 (Nechako Lakes) be approved as presented.

Carried

7.3 2026-2027 SCHOOL BOARD MEETINGS

Chairperson D. Christie indicated that the 2026-2027 School Board Meeting calendar will be posted to the SD91 website in the coming days.

7.4 SCHOOL FEES

The School Fee Schedule for 2026-27 was presented.

26-60 MOVED and SECONDED
THAT the School Fee Schedule for 2026-2027 be approved as presented.

Carried

7.5 POLICIES AND REGULATIONS

A. POLICY 101.0 – STATEMENT OF GUIDING PRINCIPLES FOR THE BOARD OF EDUCATION

There was a discussion about 'Policy 101.0 – Statement of Guiding Principles for the Board of Education.'

26-61 MOVED and SECONDED
THAT 'Policy 101.0 – Statement of Guiding Principles for the Board of Education' be given second reading.

Carried

26-62 MOVED and SECONDED
THAT 'Policy 101.0 – Statement of Guiding Principles for the Board of Education' be given third reading and adopted.

Carried

B. POLICY 101.2 – TRUSTEE STANDARDS OF CONDUCT

There was a discussion about 'Policy 101.2 – Trustee Standards of Conduct.'

26-63 MOVED and SECONDED
THAT 'Policy 101.2 – Trustee Standards of Conduct' be given second reading.

Carried

26-64 MOVED and SECONDED
THAT 'Policy 101.2 – Trustee Standards of Conduct' be given third reading and adopted.

Carried

C. POLICY 101.2A – TRUSTEE STANDARDS OF CONDUCT – APPENDIX A

There was a discussion about 'Policy 101.2A – Trustee Standards of Conduct – Appendix A.'

26-65 MOVED and SECONDED
THAT 'Policy 101.2A – Trustee Standards of Conduct – Appendix A' be given second reading.

Carried

26-66 MOVED and SECONDED
THAT 'Policy 101.2A – Trustee Standards of Conduct – Appendix A' be given third reading and adopted.

Carried

D. *NEW* POLICY 101.3.1 – ROLE OF THE TRUSTEE

There was a discussion about 'Policy 101.3.1 – Role of the Trustee.'

26-67 MOVED and SECONDED
THAT 'Policy 101.3.1 – Role of the Trustee' be given second reading.

Carried

26-68 MOVED and SECONDED
THAT 'Policy 101.3.1 – Role of the Trustee' be given third reading and adopted.

Carried

E. POLICY 101.3.2 – CHAIRPERSON AND VICE CHAIRPERSON

There was a discussion about 'Policy 101.3.2 – Chairperson and Vice Chairperson.'

26-69 MOVED and SECONDED
THAT 'Policy 101.3.2 – Chairperson and Vice Chairperson' be given second reading.

Carried

26-70 MOVED and SECONDED
THAT 'Policy 101.3.2 – Chairperson and Vice Chairperson' be given third reading and adopted.

Carried

F. POLICY MANUAL ORGANIZATION – PROJECT FOR SUMMER 2026

There was a discussion about Policy Manual organization.

26-71 MOVED and SECONDED
THAT adjustments be made to the Policy Manual for the Board of Education of School District No. 91 (Nechako Lakes) so that current Regulations be renamed as Administrative Procedures instead.

Carried

G. POLICY 302.7 – ADMINISTRATION OF MEDICATION

There was a discussion about 'Policy 302.7 – Administration of Medication.'

26-72 MOVED and SECONDED
THAT 'Policy 302.7 – Administration of Medication' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

H. POLICY 302.8– ALLERGIC SHOCK (ANAPHYLAXIS)

There was a discussion about 'Policy 302.8 – Allergic Shock (Anaphylaxis).'

26-73 MOVED and SECONDED
THAT 'Policy 302.8 – Allergic Shock (Anaphylaxis)' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

I. POLICY 302.11 – PROVISION OF MENSTRUAL PRODUCTS TO STUDENTS

There was a discussion about 'Policy 302.11 – Provision of Menstrual Products to Students.'

26-74 MOVED and SECONDED
THAT 'Policy 302.11 – Provision of Menstrual Products to Students' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

J. POLICY 302.14– PHYSICAL RESTRAINT AND/OR SECLUSION OF STUDENTS

There was a discussion about 'Policy 302.14 – Physical Restraint and/or Seclusion of Students.'

26-75 MOVED and SECONDED
THAT 'Policy 302.14 – Physical Restraint and/or Seclusion of Students' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

K. POLICY 305.4 – FIELD/SPORTS TRIPS

There was a discussion about 'Policy 305.4 – Field/Sports Trips.'

26-76 MOVED and SECONDED
THAT 'Policy 305.4 – Field/Sports Trips ' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

L. POLICY 402.10– VIDEO SURVEILLANCE

There was a discussion about 'Policy 402.10 – Video Surveillance.'

26-77 MOVED and SECONDED
THAT 'Policy 402.10 – Video Surveillance' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

M. POLICY 202.5 – GENERAL LEAVES OF ABSENCE

There was a discussion about 'Policy 202.5 – General Leaves of Absence.'

26-78 MOVED and SECONDED
THAT 'Policy 202.5 – General Leaves of Absence' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

N. POLICY 202.7– HIRING TEACHERS-ON-CALL

There was a discussion about 'Policy 202.7 – Hiring Teachers-On-Call.'

26-79 MOVED and SECONDED
THAT 'Policy 202.7 – Hiring Teachers-On-Cal' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

O. POLICY 301.7 – STUDENT RIGHTS AND RESPONSIBILITIES FOR LOCKER USE

There was a discussion about 'Policy 301.7 – Student Rights and Responsibilities for Locker Use.'

26-80 MOVED and SECONDED
THAT 'Policy 301.7 – Student Rights and Responsibilities for Locker Use' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

P. POLICY 301.8– STUDENT WITHDRAWALS

There was a discussion about 'Policy 301.8 – Student Withdrawals.'

26-81 MOVED and SECONDED
THAT 'Policy 301.8 – Student Withdrawals' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

Q. POLICY 302.5 – MANAGEMENT OF HEAD LICE AND NITS

There was a discussion about 'Policy 302.5 – Management of Head Lice and Nits.'

26-82 MOVED and SECONDED
THAT 'Policy 302.5 – Management of Head Lice and Nits' be rescinded from the Board of Education's policy manual and transitioned to an administrative procedure.

Carried

8. DOCUMENTATION FOR TRUSTEE ELECTION NOMINATION PACKAGES

There was a discussion about documentation that should be included in Trustee Election Nomination Packages.

26-83 MOVED and SECONDED
THAT the following revised policy documents be made available to those considering trustee candidacy, and that paper copies of them are given to each trustee candidate when they submit their candidacy documentation.

Carried

9. PUBLIC QUESTIONS

Member of the Public comment 1:
On behalf of the Burns Lake Nechako Teachers' Union, thank you and congratulations to Assistant Superintendent M. Skinner and Director of Instruction M. Gauthier on their retirements.

Member of the Public question 1:
With respect to administrative procedures, will the regulations online now be changed to administrative procedures?

Response by Chairperson D. Christie:
Yes.

Member of the Public question 2:
With respect to administrative procedures, who is responsible for changing them?

Response by Chairperson D. Christie:
District staff.

10. ADJOURNMENT

26-84 MOVED and SECONDED
THAT the Regular Meeting of Monday, June 22, 2026, adjourn at 8:02 p.m.

Carried

Darlene Turner, Secretary-Treasurer

Dave Christie, Chairperson

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 91 (NECHAKO LAKES)
VANDERHOOF, BC

RECORD OF THE JUNE 22, 2026, COMMITTEE MEETING

1. The personnel report was accepted.
    - Information was received on two non-teaching new casual hires
    - Information was received on twelve non-teaching new appointments
    - Information was received on one non-teaching leave of absence
    - Information was received on three non-teaching returns from leaves
    - Information was received on six non-teaching chosen layoffs or no bumps available
    - Information was received on three non-teaching resignations
    - Information was received on one non-teaching retirement
    - Information was received on three teaching leaves
    - Information was received on one teaching retirement
    - Information was received on three teaching resignations
    - Information was received on one teaching parental leave
    - Information was received on one compassionate care leave
    - Information was received on one teaching personal leave
    - Information was received on four teaching limited duration appointments

2. The administrative update was accepted.

3. There was an update given on staffing.

4. There was an update given on grievances.

5. There was an update given on investigations.

6. There were discussions on nine topics related to Board business.

7. There were no emergent items.