

**Purchasing**

**Policy No. 403.7**

The Board of Education, School District No. 91 (Nechako Lakes), believes that it has a responsibility to ensure that the goods, services and equipment purchased for the district maximize value.

The Board expects that there will be systems in place to ensure that appropriate business practices are in place for controlling all purchases. All purchasing procedures should be able to withstand full public scrutiny and no special arrangements that personally benefit an employee or agent of the Board will be tolerated. In addition, the Board does not support the use of the payroll deduction purchase plan in the purchase of technological and other equipment from employee-owned or operated businesses of employees of School District No. 91 (Nechako Lakes).

The Board requires that all purchases, whether by competitive bid or otherwise, shall take into consideration the quality of the articles supplied in terms of their conformity with developed specifications, their suitability to the requirements of the educational system and delivery terms. All other things being equal, preference should be given to award contracts and purchase goods from a local firm.