



MISSION:
Achieving Educational Excellence through
engaging and personalized learning

VISION:
Competent and confident learners making positive
contributions in an evolving global environment

Regular Board Meeting	MINUTES	October 20, 2025 6:30 PM
Present:	D. Christie N. Hazelton S. Davis R. Gratz R. Pooley C. Walker A. McClinton D. Turner M. Skinner K. Black K. Evans M. Gauthier L. Prince H. Silver	Chairperson Vice Chair Trustee Trustee Trustee Trustee Superintendent Secretary-Treasurer Assistant Superintendent Assistant Secretary-Treasurer Director of Instruction Director of Instruction Director of Instruction Recording Secretary
Present		
Online:	D. Albertson 1 Member of the Public	Trustee
In-House		
Guests:	C. Work Sam 6 Members of the Public	DPAC Representative Student Voice Representative
1. CALL TO ORDER Chairperson D. Christie called the Regular Meeting to order at 6:30 p.m.		
2. RECOGNITION OF TRADITIONAL TERRITORY Chairperson D. Christie acknowledged that we are grateful to live, work, and play on the unceded, ancestral territories of fourteen First Nations represented by the Dakelh, Nedut'en, and Wet'suwet'en Peoples; and that we are working diligently towards creating equity for our learners through conscious Acts of Reconciliation.		
3. INTRODUCTIONS The following guests were introduced at the meeting: <ul style="list-style-type: none">C. Work, DPAC RepresentativeSam, Student Voice Representative		
4. APPROVAL OF THE CONSENT AGENDA The Consent Agenda, including the following items, was approved: <ul style="list-style-type: none">The Agenda for the Regular Meeting dated October 20, 2025.The Minutes of the Regular Meeting dated September 15, 2025.The Record of the In-Camera Meeting dated September 15, 2025.		
25-73 <i>MOVED and SECONDED</i> <i>THAT the Consent Agenda for the Regular Meeting of Monday, October 29, 2025, be approved as presented.</i> <i>Carried</i>		
5. TRUSTEE REPORTS Trustee R. Gratz reported on his attendance at the recent Northwest-Northern Interior Branch meetings in Terrace where he was able to engage with other Trustees on topics such as staff shortages, training and mentorship programs.		

6. STUDENT VOICE

Director of Instruction M. Gauthier stated that first Student Voice meeting for 2025-26 will be happening in the near future. Student Voice representative Sam introduced himself and spoke about how the Student Voice group plans to focus on ways to promote wellness for all students.

** Student Voice representative Sam departed the meeting at 6:38 p.m.*

7. DISTRICT PARENT ADVISORY COMMITTEE (DPAC)

DPAC representative C. Work reported that the first DPAC meeting of the year took place in September and that there was representation from every SD91 community. Concern about school food programs was a common theme. Trustee S. Davis was present at the meeting and volunteered to take the concerns to staff, and DPAC representative C. Work shared appreciation for the prompt communication received as a result.

DPAC representative C. Work indicated that there are fewer DPAC meetings scheduled for the 2025-26 school year, and the next meeting will be on January 6, 2026. All DPAC meetings are online.

8. EDUCATION DIVISION

8.1 EDUCATION UPDATES

Superintendent A. McClinton indicated that her monthly report to the Board can be found on the SD91 website. It was noted that staffing challenges are ongoing, as are the efforts to alleviate the staff shortages.

Superintendent A. McClinton indicated that the Strategic Plan update process has begun. There will be multiple opportunities for community engagement, and everyone is encouraged to watch for more details to come and welcome to participate in the process.

Superintendent A. McClinton also submitted the following documents to the Board:

- 2024-25 Framework for Enhancing Student Learning (FESL) Report
- 2025-26 Strategic Plan: Workplan Objectives

Director of Instruction L. Prince shared that the District is happy to have more Indigenous Language teachers on staff this year, and the Indigenous Education department has received positive feedback from schools. Director of Instruction L. Prince also highlighted the district-wide success of the 7th Annual Indigenous Education Conference that took place on September 19 and indicated that planning for next year's conference is well underway.

Director of Instruction K. Evans reported on several items from the Inclusive Education department, including accessibility, children and youth in care, SOGI, mental health, addiction prevention, and social/emotional supports and resources.

8.2 STAFFING AND ENROLLMENT UPDATE

Assistant Superintendent M. Skinner provided information on the District's current staffing situation, including that there are currently 65 support staff postings to be filled.

Assistant Superintendent M. Skinner also discussed the continuing decline in student enrollment across the District and the impact of enrollment on annual funding.

9. OPERATIONS DIVISION

9.1 FINANCE

Assistant Secretary-Treasurer K. Black presented the first quarter financial update.

9.2 POLICY AND REGULATIONS

A. POLICY 302.7.2 – UNEXPECTED HEALTH EMERGENCIES

There was a discussion about 'Policy 302.7.2 – Unexpected Health Emergencies.'

25-74 *MOVED and SECONDED*
 THAT ‘Policy 302.7.2 – Unexpected Health Emergencies’ be given second reading.

Carried

25-75 *MOVED and SECONDED*
 THAT ‘Policy 302.7.2 – Unexpected Health Emergencies’ be given third reading and adopted.

Carried

B. POLICY 202.2 – STAFF CONFLICT OF INTEREST
There was a discussion about ‘Policy 202.2 – Staff Conflict of Interest.’

25-76 *MOVED and SECONDED*
 THAT ‘Policy 202.2 – Staff Conflict of Interest’ be given first reading and circulated for public feedback.

Carried

10. PUBLIC QUESTIONS

There was one public question:
With respect to the \$60,000 carbon offset that was mentioned in the first quarter financial report, what is that and where does that money go?

Chairperson D. Christie indicated that District staff would provide a written response in the near future.

11. ADJOURNMENT

25-77 *MOVED and SECONDED*
 THAT the Regular Meeting of Monday, September 15, 2025, adjourn at 7:30 p.m.

Carried

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 91 (NECHAKO LAKES)
VANDERHOOF, BC**

RECORD OF THE OCTOBER 20, 2025, COMMITTEE MEETING

1. The personnel report was accepted.
 - Information was received on six non-teaching new casuals
 - Information was received on thirty-eight non-teaching new appointments
 - Information was received on seven non-teaching increases in hours
 - Information was received on four non-teaching leaves of absence
 - Information was received on six non-teaching returns from leaves
 - Information was received on eight non-teaching resignations
 - Information was received on one non-teaching death
 - Information was received on four teaching continuing appointments
 - Information was received on seven teaching limited duration appointments
 - Information was received on one teaching resignation
 - Information was received on six teaching medical leaves
2. There was an administrative update.
3. There was an update given on staffing.
4. There was an update given on grievances.
5. There was an update given on investigations.
6. There were discussions on eight topics related to Board business.
7. There was one emergent item added to the agenda.