

Criminal Records Search

Policy No. 202.4

The Board of Education, School District No. 91 (Nechako Lakes), acknowledges and accepts its responsibility to ensure that criminal record checks are conducted on all employees who work with children. In fulfilling its responsibilities, the Board is guided by the *Criminal Records Review Act*. The *Criminal Records Review Act* defines "working with children" to mean working with children directly or potentially having unsupervised access to children in the ordinary course of employment or in the practice of an occupation.

In accordance with the *Criminal Records Review Act*, the Board will require all new employees and all current employees (except employees who belong to a governing body) to provide the Board with a signed "Authorization for Criminal Records Search."

Volunteers, student teachers, practicum teachers as well as other contracted employees in regular contact with, or working with students individually, that is, one on one, will also be subject to a criminal records search at no cost to the individual.

The procedures to be followed in the Criminal Record Search are specified in the Regulations accompanying this policy.