

**Curricular and Extra-Curricular Travel**

**Policy No. 406.4R**

**REGULATIONS**

District School Buses may be utilized by individual schools for curricular and extra-curricular trips. These buses will be driven by employees of the School District Transportation Department.

Schools make application to the Manager of Transportation for permission to undertake the particular trip. The application should be made using Trip Tracker available through the SD91 website.

This request is to be received at the bus garage at least seven (7) days prior to the departure date.

As funds are provided to support these activities through school fund allocations, all curricular or extra-curricular trips will be billed to the school unless prior deferment has been given by the Superintendent of Schools or Secretary-Treasurer.