



MISSION:
Achieving Educational Excellence through
engaging and personalized learning

VISION:
Competent and confident learners making positive
contributions in an evolving global environment

Regular Board Meeting		MINUTES	November 17, 2025 6:30 PM
Present:	D. Christie N. Hazelton S. Davis R. Gratz R. Pooley C. Walker A. McClinton D. Turner M. Skinner K. Black M. Gauthier L. Prince H. Silver	Chairperson Vice Chair Trustee Trustee Trustee Trustee Superintendent Secretary-Treasurer Assistant Superintendent Assistant Secretary-Treasurer Director of Instruction Director of Instruction Recording Secretary	
Present Online:	K. Evans D. Stanley 8 Members of the Public	Director of Instruction DPAC Representative	
In-House Guests:	4 Students 6 Members of the Public	SD91 Canada-Wide Science Fair Competitors	
1. CALL TO ORDER Secretary Treasurer D. Turner called the Regular Meeting to order at 6:30 p.m.			
2. RECOGNITION OF TRADITIONAL TERRITORY Secretary-Treasurer D. Turner acknowledged that we are grateful to live, work, and play on the unceded, ancestral territories of fourteen First Nations represented by the Dakelh, Nedut'en, and Wet'suwet'en Peoples; and that we are working diligently towards creating equity for our learners through conscious Acts of Reconciliation.			
3. INTRODUCTIONS The following guests were introduced at the meeting: <ul style="list-style-type: none">D. Stanley, DPAC Representative (online)Kate, Kiah, Brendan and Tahirah, SD91 Canada-Wide Science Fair Competitors			
4. APPROVAL OF THE CONSENT AGENDA The Consent Agenda, including the following items, was approved: <ul style="list-style-type: none">The Agenda for the Regular Meeting dated November 17, 2025.The Minutes of the Regular Meeting dated October 20, 2025.The Record of the In-Camera Meeting dated October 20, 2025.			
25-78 <i>MOVED and SECONDED</i> <i>THAT the Consent Agenda for the Regular Meeting of Monday, November 17, 2025, be approved as presented.</i>			
<i>Carried</i>			
5. ELECTION OF CHAIRPERSON As per SD91 Policy 101.3, Secretary-Treasurer D. Turner called for nominations for Chairperson. Trustee C. Walker nominated Trustee D. Christie and Trustee D. Christie accepted the nomination. Secretary-Treasurer D. Turner called two more times for further nominations. There were none. Trustee D. Christie was declared Chairperson by acclamation.			

6. CHAIRPERSON ASSUMES THE CHAIR

Trustee D. Christie assumed the chair.

7. ELECTION OF VICE-CHAIRPERSON

As per SD91 Policy 101.3, Chairperson D. Christie called for nominations for Vice-Chairperson. Trustee S. Davis nominated Trustee N. Hazelton and Trustee N. Hazelton accepted the nomination.

Chairperson D. Christie called two more times for further nominations. There were none.

Trustee N. Hazelton was declared Vice-Chairperson by acclamation.

8. BOARD COMMITTEE SELECTION

The following Board Committees will be represented by:

- BCPSEA Bargaining – Chairperson D. Christie (*alternate – Trustee S. Davis*)
- BCSTA Provincial Council – Vice-Chairperson N. Hazelton (*alternate – Trustee S. Davis*)
- BCSTA Northern Interior Branch (NIB) – Trustee S. Davis
- SD91 Indigenous Education Council (IEC) – Trustee R. Gratz (*alternate – Trustee S. Davis*)
 - One IEC Representative seat remains unfilled.
- District Parent Advisory Committee (DPAC) – Trustee R. Pooley
- Budget and Finance Committee – Chairperson D. Christie, Vice-Chairperson N. Hazelton, Trustees R. Gratz, R. Pooley, and C. Walker
- Policy Committee – Trustees D. Albertson, S. Davis, R. Gratz, R. Pooley, and C. Walker

9. TRUSTEE REPORTS

Vice-Chairperson N. Hazelton reported on the October 24 Provincial Council meeting, including the following highlights:

- Continuation of National School Food Program on a permanent basis
- Provincial Council priorities for the coming year
- Discussion about AGM processes
- BCSTA Strategic Plan update process
- Financial and Audit Committee motions

** Trustee R. Pooley departed from the meeting at 6:40 p.m.*

Trustee R. Gratz reported on the November 4 Indigenous Education Council meeting, including the following highlights:

- IEC budget surplus
- Centralized resources for Indigenous teachings and learning
- Early literacy programming
- Mental health struggles and options for support
- Careers Programs
- Live-It Earth presentation

** Trustee R. Pooley returned to the meeting at 6:47 p.m.*

10. STUDENT VOICE

There was no Student Voice presentation.

11. EDUCATION DIVISION

11.1A EDUCATION UPDATES

Superintendent A. McClinton shared highlights from her monthly report to the Board, including:

- Recent and ongoing field trips and sporting events
- LDSS girls' volleyball has qualified for provincials for the first time in years
- Drop Everything and Read events
- W.L. McLeod Elementary School's battery recycling success
- Elders' tea event at Grassy Plains School
- Remembrance Day ceremonies from across the District

11.1B CANADA-WIDE SCIENCE FAIR PRESENTATION

SD91 students Kate, Kiah, Brendan, and Tahirah shared a great presentation about their recent experience at the Canada-Wide Science Fair and thanked the Board and SD91 staff for the support for them to really enhance their inquiry-based learning.

** Students and their parents departed from the meeting at 7:08 p.m.*

11.1C 2025-26 STRATIG WORK PLAN REPORTS

Director of Instruction M. Gauthier highlighted several projects and opportunities designed to engage learners and strengthen their success, as well as recent professional development sessions for SD91 staff.

Director of Instruction K. Evans also shared about recent training opportunities about anti-racism, behavioural threat assessment and crisis prevention, plus initiatives to support employee well-being across the district.

11.2 OUT-OF-COUNTRY FIELD TRIPS – FINAL APPROVAL REQUESTS

A. NVSS SEIRYO CULTURAL EXCHANGE GROUP – JAPAN, FEBRUARY 8-22, 2026

25-79 *MOVED and SECONDED*
THAT final approval be given for selected NVSS students to travel to Shizouka, Japan, to participate in the Seiryō Cultural Exchange from February 8 to 22, 2026.

Carried

B. FSJSS TRAVEL CLUB – GREECE, MARCH 12-20, 2026

25-80 *MOVED and SECONDED*
THAT final approval be given for selected FSJSS students to travel to Greece from March 12 to 20, 2026.

Carried

12. OPERATIONS DIVISION

12.1 FORT ST. JAMES SECONDARY SCHOOL FIELD UPDATE

Assistant Superintendent M. Skinner shared a summary of the field repair project that successfully took place over the past several months at FSJSS. The SD91 Facilities department will continue the project over the course of approximately three years, but the school will still have use of part of the field in the meantime.

12.2 POLICY AND REGULATIONS

A. POLICY 202.2 – STAFF CONFLICT OF INTEREST

There was a discussion about ‘Policy 202.2 – Staff Conflict of Interest.’

25-81 *MOVED and SECONDED*
THAT ‘Policy 202.2 – Staff Conflict of Interest’ be given second reading.

Carried

25-82 *MOVED and SECONDED*
THAT ‘Policy 202.2 – Staff Conflict of Interest’ be given third reading and adopted.

Carried

13. STRATEGIC PLAN REFRESH UPDATE

Superintendent A. McClinton shared attendance information from the community engagement sessions that were held in Vanderhoof and Burns Lake, as well as response numbers for the online survey. There are two more community engagement sessions in Fraser Lake and Fort St. James and two online sessions in the coming weeks.

14. LDSS CROSSWALK

Chairperson D. Christie provided a history of the Board’s communications about safety concerns with respect to the highway crossing near Lakes District Secondary School in Burns Lake. The Board discussed the ongoing concerns and the lack of action or response by the provincial government.

25-83 *MOVED and SECONDED*
THAT the Board of Education for School District No. 91 (Nechako Lakes) write a follow-up letter to the Ministry of Transportation and Infrastructure and the Ministry of Education and Child Care, with a copy to local MLA John Rustad.

Carried

15. PNG RATE INCREASE

There was a discussion about the Board’s May 2025 letter regarding Pacific Northern Gas rate increases and the lack of response from the letter recipients.

25-84 *MOVED and SECONDED*
THAT the Board of Education for School District No. 91 (Nechako Lakes) write a second letter to the BC Utilities Commission, Premier D. Eby, Minister L. Beare expressing concerns over PNG's rate increase.

Carried

16. POLICY 101.5 – BOARD MEETING PROCEDURES – PUBLIC QUESTIONS

Chairperson D. Christie stated that the Board will respond in person to public questions at the time they are asked during a meeting but may need to revert to written responses by staff in cases where research and discussion are required to provide an appropriate response.

17. PUBLIC QUESTIONS

There was one public question:
Will you please confirm that it was stated that there have been 209 responses to the Strategic Plan survey and when does the survey close?

Superintendent A. McClinton provided confirmation about the number of survey responses received and that the online survey closes on November 30, 2025.

18. ADJOURNMENT

25-85 *MOVED and SECONDED*
THAT the Regular Meeting of Monday, November 17, 2025, adjourn at 7:43 p.m.

Carried

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 91 (NECHAKO LAKES)
VANDERHOOF, BC**

RECORD OF THE NOVEMBER 17, 2025, COMMITTEE MEETING

1. The personnel report was accepted.
 - Information was received on eleven non-teaching new casuals
 - Information was received on thirty-two non-teaching new appointments
 - Information was received on five non-teaching increases in hours
 - Information was received on three non-teaching leaves of absence
 - Information was received on one non-teaching return from leave
 - Information was received on two non-teaching resignations
 - Information was received on one non-teaching retirement
 - Information was received on one teaching continuing appointment
 - Information was received on three teaching limited duration appointments
 - Information was received on two teaching medical leaves
2. There was no administrative update.
3. There was an update given on staffing.
4. There was an update given on grievances.
5. There was an update given on investigations.
6. There were discussions on nine topics related to Board business.
7. There was one emergent item added to the agenda.