

**Use of Equipment and Supplies**

**Policy No. 403.8**

The Board of Education, School District No. 91 (Nechako Lakes), recognizes that the district owns a large inventory of equipment and supplies. Many requests come from people of the community who want to borrow various items of furniture, equipment, and instructional equipment. It is generally accepted that all school furniture, fixtures, equipment, and all the instructional apparatus be used only for school purposes by school personnel on school premises.

The Board recognizes its responsibility to protect the district inventory which has been purchased by public funds and that it is accountable to the public for the appropriate use of the funds and equipment.

The Board recognizes that if it were to regularly lend or lease district equipment, the Board would be in direct competition with local businesses.

The Board expects that all equipment and supplies should be available for student use.

The Board recognizes and appreciates the diversity of education in the district and will assist private schools by allowing them access to, and use of equipment, at cost. This provision is subject to the equipment being operated by school personnel or someone competent and experienced in the use of such equipment.

The Board recognizes there are extenuating circumstances when it may be suitable to lend district equipment. In these circumstances, it is at the discretion of the Board. It is expected that the issues of cost recovery in the case of loss or damage, and of liability will be addressed.

Finally, a principal may authorize a school employee to use equipment away from the school when deemed essential for the preparation of instructional materials.