



## Job Description

# American Sign Language (ASL) Interpreter

Category: **Learner Support Services**

Rate of Pay: **Band # 10**

Location: **Schools**

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## Summary

- Assists and supports the teacher and other professionals in the delivery of regular or alternate programs of study to a group or individual student(s) with hearing loss

## Duties & Responsibilities

- Implements Individual Education Plans (IEPs) for students as developed by the student's support team by assisting the teacher with planning, adapting, researching, modifying, and collecting materials
- Interprets/translates spoken language into sign language
- Provides direct educational classroom support to students in various classrooms
- Participates as member of the School Based Team to plan for, implement and evaluate the social, emotional, physical, and academic needs of students
- Previews classroom materials in preparation for interpreting
- Compiles information and materials and participates in various team-based meetings
- Assists the Teacher of the Deaf and Hard of Hearing to customize, troubleshoot and program a wide range of specialized equipment including adaptive technology, FM equipment and hearing aids to provide support and instruction
- Assists professional staff in evaluating students for physical, academic, social, and emotional progress
- Reinforces the educational program by tutoring students and adapting or modifying classroom materials as directed by professional staff to meet the specialized needs of students
- Observes, monitors, and documents health, behavioural and academic changes/progress of students as directed by professional staff
- Assists with basic personal care assistance, as directed by appropriate staff, such as feeding, dressing and physical assistance as needed to help orientate in unfamiliar surroundings
- Assists students in carrying out programs as set out by staff and consultants (e.g. Teacher of the Deaf and Hard of Hearing, Orientation and Mobility Instructor, Occupational Therapist, Physiotherapist, Speech and Language Pathologist and Psychologist)
- Supports students in the development of self-esteem, personal skills, hobbies and interests
- Consults and collaborates with relevant staff regarding student's specific program needs (e.g. safety, health, academic, emotional, and social needs)
- Communicates with and scribes for students using sign language
- Acts as a liaison between students, parents, professionals, and peers
- Acts as an advocate for students and assists with communication
- Assists with life skills training (e.g. orientation and mobility, hygiene, cooking, shopping, banking, and working)
- Assists students during daily arrival, class changes, dismissal and in lunchroom, playground and orientates in unfamiliar surroundings
- Assists with the behaviour management of students and advises supervisor of unusual behaviour patterns
- Monitors class/students when teacher is out of room
- Organizes and monitors the safe arrival, departure and emergency evacuation and care of students
- Performs other assigned duties that are within the area of knowledge and skills required by the job description.



## American Sign Language (ASL) Interpreter Job Description Cont.

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### Qualifications

- Completion of a 1 Year ASL and Deaf Studies Certificate
- Completion of a 2 Year Sign Language Interpretation Diploma
- Preference will be given to candidates with at least two years of experience working with people who are deaf or hard of hearing (Practicums and formal learning will be taken into account)
- Preference will be given to candidates who have completed a 1 Year Education Assistant Certificate
- Working knowledge of specialized equipment and software
- Physical capability to perform the job duties

### Successful candidates may be required to:

- Obtain and maintain membership to the Westcoast Association of Visual Language Interpreters (WAVLI)
- Test on the American Sign Language Proficiency Interview (ASLPI) and obtain a minimum Level 4 rating as assessed by the Sign Language Institute of Canada
- Provide a copy of their Grade 12 (Dogwood Certificate) or higher qualification.
- Provide a copy of their BC Driver's License – Class 5 with an exemplary driving record as demonstrated by a current driver's abstract
- Obtain their WHMIS 2015 Certificate and remain familiar with WorkSafeBC safety procedures

**\*\*NOTE: This description contains the elements necessary for the identification and evaluation of the job. It is not an exhaustive list of the duties to be performed. Duties not listed should not affect the evaluation.\*\***