

School District No. 91 (Nechako Lakes)

JOB DESCRIPTION

MAINTENANCE – JOURNEY PLUMBER

Rate of Pay: **Band # 13**

Location: **District Maintenance Shops**

SUMMARY

- Provides plumbing and maintenance services related to the repair, alteration and construction of District buildings, fixtures and equipment.

DUTIES & RESPONSIBILITIES

- installs, upgrades, repairs and maintains plumbing, fire sprinkler systems and related equipment and fixtures
- installs, services and maintains all heating systems including replacing motor belts and filters
- reads and interprets drawings and specifications, determines material and labour requirements, reports on work in progress, and proposes changes in plans and schedules as required
- conducts periodic testing to ensure the safe and efficient operation of plumbing and heating systems
- provides paperwork and files same for the acquisition of the annual pressure vessel permits
- loads and unloads vehicles; transports materials and equipment as required
- operates District vehicles and equipment such as trucks, vans, including a variety of power and hand tools
- orders parts and equipment and maintains related paperwork
- directs and advises other employees pertaining to this trade
- assists other maintenance staff as needed
- assists in the cleanliness of the shop, work areas, warehouses and grounds
- performs all duties with a level of supervisory and interpersonal skills appropriate to the position
- maintains the confidentiality of sensitive information seen or heard

QUALIFICATIONS

KNOWLEDGE

- completion of Grade 12 (Dogwood Certificate)
- valid BC Trades Certification as a Plumber
- B.C. Driver's License – class 5 with an exemplary driving record as demonstrated by a current driver's abstract
- WHMIS 2015 Certificate and familiarity with Work Safe BC safety procedures

EXPERIENCE

- experience working with HVAC systems and DDC's
- Experience gained through Trades Qualification apprenticeship program inclusive of 1 year industry related experience

SKILLS & ABILITIES

- ability to read and interpret drawings and specifications
- thorough & current knowledge of the standards, practices, regulations, methods, tools & equipment of the trade
- ability to perform a variety of skilled tasks in the installation, maintenance and repair of plumbing and gas components and equipment
- ability to communicate effectively using courtesy, tact and discretion in dealing with requests, complaints and clarification of information
- ability to use judgment and initiative to identify, adapt and apply procedures
- physical capability to perform the job duties
- basic working knowledge of computers