

Community/School Partnerships

Policy No. 304.3R

REGULATIONS

1. Definitions

Career Education Programs: Programs designed to provide students with significant learning experiences outside of the classroom through the coordinated efforts of school and community in developing suitable placements.

Placement: A work station located in a group, company or institutions for the training and educational benefit of students.

2. District Programs (General)

2.1. Career Preparation

A six course unit taken as a package in a specific skill area, including 100 hours of related onsite work experience. It leads to preferential placements at colleges and industry.

2.2. Work Experience

A series of on-site work experiences for students seeking work information either as an observer or as an active participant.

2.3. Cooperative Education

An in-depth form of work experience which formally integrates a student's academic program with placement in cooperative employers' organizations.

It includes the development of positive attitudes toward self-learning and formulation of values related to coping with a rapidly changing society.

It includes a minimum 200 hours of related on-site work experience in grade 11 and/or 12.

2.4. Secondary School Apprenticeship

A program of alternating terms of school-based education and work-place based training. Students are indentured to employers as apprentices, paid for their work placement, and receive both education and apprenticeship credits.

3. Goals of Career Education

3.1 Generally, but not exclusively, to provide students with the opportunity to use the resources of the business community as a means to achieving realistic work expectations and experiences.

3.2 Specifically, to permit students to evaluate their suitability for employment in specific areas or explore a variety of sectors:

- To investigate specific careers;
- To receive counseling and personal evaluation with respect to career development and personal growth;
- To gain exposure to modern equipment and technology;
- To experience a broad range of attitudes, policies, procedures and interpersonal relationships;
- To develop positive work attitudes, employment skills, and personal organization; and,
- To develop confidence and self-worth.

4. Program Support

- 4.1. The Board will promote and encourage the establishment of a Career Programs Advisory Committee in each community.

5. Program Procedural Guidelines

- 5.1. Before a student participates in a Career Education program, the Cooperative school personnel will ensure that the following steps are taken at the program (school) level:
 - 5.1.1. Guidelines respecting the conduct, supervision and participation of students in the program are established and understood by all parties;
 - 5.1.2. Only students 15 years of age or older are permitted to participate in the program;
 - 5.1.3. Students participating in the program are covered by Workers' Compensation insurance under the *Workers' Compensation Act of B.C.*,
 - 5.1.4. Each learning experience has been carefully planned and fully discussed between the placement organization, the student and the parent;
 - 5.1.5. All of the student's subject teachers have been notified of the planned work experience;
 - 5.1.6. All necessary forms and contracts have been signed by all parties and properly recorded and reported; and,
 - 5.1.7. The Community Career Advisory Committee has had input into the planning and evaluation of the programs.
- 5.2. Students will provide their own means of transportation to and from the workstation. This can only be done with parental knowledge of implications and with written consent.
- 5.3. In circumstances involving groups of students, the School District will provide transportation.