

Community/School Partnerships

Policy No. 304.3R

REGULATIONS

1. Definitions

Career Education Programs: Programs designed to provide students with significant learning experiences outside of the classroom through the coordinated efforts of school and community in developing suitable placements.

Placement: A work station located in a group, company or institutions for the training and educational benefit of students.

2. District Programs (General)

2.1. Career Preparation

A six course unit taken as a package in a specific skill area, including 100 hours of related onsite work experience. It leads to preferential placements at colleges and industry.

2.2. Work Experience

A series of on-site work experiences for students seeking work information either as an observer or as an active participant.

2.3. Cooperative Education

An in-depth form of work experience which formally integrates a student's academic program with placement in cooperative employers' organizations.

It includes the development of positive attitudes toward self-learning and formulation of values related to coping with a rapidly changing society.

It includes a minimum 200 hours of related on-site work experience in grade 11 and/or 12.

2.4. Secondary School Apprenticeship

A program of alternating terms of school-based education and work-place based training. Students are indentured to employers as apprentices, paid for their work placement, and receive both education and apprenticeship credits.

3. Goals of Career Education

- 3.1 Generally, but not exclusively, to provide students with the opportunity to use the resources of the business community as a means to achieving realistic work expectations and experiences.
- 3.2. Specifically, to permit students to evaluate their suitability for employment in specific areas or explore a variety of sectors:

- To investigate specific careers;
- To receive counseling and personal evaluation with respect to career development and personal growth;
- To gain exposure to modern equipment and technology;
- To experience a broad range of attitudes, policies, procedures and interpersonal relationships;
- To develop positive work attitudes, employment skills, and personal organization; and,
- To develop confidence and self-worth.

4. Program Support

- 4.1. The Board will promote and encourage the establishment of a Career Programs Advisory Committee in each community.

5. Program Procedural Guidelines

- 5.1. Before a student participates in a Career Education program, the Cooperative school personnel will ensure that the following steps are taken at the program (school) level:
 - 5.1.1. Guidelines respecting the conduct, supervision and participation of students in the program are established and understood by all parties;
 - 5.1.2. Only students 15 years of age or older are permitted to participate in the program;
 - 5.1.3. Students participating in the program are covered by Workers' Compensation insurance under the *Workers' Compensation Act of B.C.*,
 - 5.1.4. Each learning experience has been carefully planned and fully discussed between the placement organization, the student and the parent;
 - 5.1.5. All of the student's subject teachers have been notified of the planned work experience;
 - 5.1.6. All necessary forms and contracts have been signed by all parties and properly recorded and reported; and,
 - 5.1.7. The Community Career Advisory Committee has had input into the planning and evaluation of the programs.
- 5.2. Students will provide their own means of transportation to and from the workstation. This can only be done with parental knowledge of implications and with written consent.
- 5.3. In circumstances involving groups of students, the School District will provide transportation.