



MISSION:  
Achieving Educational Excellence through  
engaging and personalized learning

VISION:  
Competent and confident learners making positive  
contributions in an evolving global environment

| Regular Board Meeting                                                                                                                                                                                                                                                                                                                     | MINUTES                                                                                                                                                            | June 23, 2025 6:00 PM                                                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Present:                                                                                                                                                                                                                                                                                                                                  | D. Christie<br>N. Hazelton<br>D. Albertson<br>S. Davis<br>R. Gratz<br>R. Pooley<br>C. Walker<br>A. McClinton<br>K. Black<br>M. Skinner<br>M. Gauthier<br>H. Silver | Chairperson<br>Vice Chair<br>Trustee<br>Trustee<br>Trustee<br>Trustee<br>Trustee<br>Superintendent<br>Acting Secretary-Treasurer<br>Assistant Secretary-Treasurer<br>Director of Instruction<br>Recording Secretary |
| In-House                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| Guests:                                                                                                                                                                                                                                                                                                                                   | Ellie & Hadley<br>K. Evans<br>2 Members of the Public                                                                                                              | Student Voice Representatives<br>Principal - William Konkin Elementary School                                                                                                                                       |
| Present                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| Online:                                                                                                                                                                                                                                                                                                                                   | J. Hara<br>Avri, Kai & Kennan<br>D. Gardner<br>5 Members of the Public                                                                                             | NVSS Japanese Course Teacher<br>NVSS Japanese Course Students<br>CUPE 4177 President                                                                                                                                |
| Absent:                                                                                                                                                                                                                                                                                                                                   | D. Turner                                                                                                                                                          | Secretary-Treasurer                                                                                                                                                                                                 |
| <b>1. <u>CALL TO ORDER</u></b>                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| Chairperson D. Christie called the Regular Meeting to order at 6:00 p.m.                                                                                                                                                                                                                                                                  |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| <b>2. <u>RECOGNITION OF TRADITIONAL TERRITORY</u></b>                                                                                                                                                                                                                                                                                     |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| Chairperson D. Christie acknowledged that we are grateful to live, work, and play on the unceded, ancestral territories of fourteen First Nations represented by the Dakelh, Nedut'en, and Wet'suwet'en Peoples; and that we are working diligently towards creating equity for our learners through conscious Acts of Reconciliation.    |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| <b>3. <u>INTRODUCTIONS</u></b>                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| The following guests were introduced at the meeting:                                                                                                                                                                                                                                                                                      |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| <ul style="list-style-type: none"><li>Ellie &amp; Hadley, Student Voice representatives</li><li>K. Evans, Principal - William Konkin Elementary School</li><li>J. Hara, NVSS Sr. Japanese Teacher (via Teams)</li><li>Avri, Kai, Kennan, NVSS Japanese Students (via Teams)</li><li>D. Gardner, CUPE 4177 President (via Teams)</li></ul> |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| Chairperson D. Christie noted that Assistant Secretary-Treasurer K. Black had been appointed as the Acting Secretary-Treasurer until Wednesday, July 2, 2025, by way of motion number 25-29 that was carried during the In-Camera Meeting of the Board of Education of School District No. 91 (Nechako Lakes) on June 23, 2025.           |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| <b>4. <u>APPROVAL OF THE CONSENT AGENDA</u></b>                                                                                                                                                                                                                                                                                           |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| The Consent Agenda, including the following items, was approved:                                                                                                                                                                                                                                                                          |                                                                                                                                                                    |                                                                                                                                                                                                                     |
| <ul style="list-style-type: none"><li>The Agenda for the Regular Meeting dated June 23, 2025.</li><li>The Minutes of the Regular Meeting dated May 26, 2025.</li><li>The Record of the In-Camera Meeting dated May 26, 2025.</li></ul>                                                                                                    |                                                                                                                                                                    |                                                                                                                                                                                                                     |

25-48    *MOVED and SECONDED*  
*THAT the Consent Agenda for the Regular Meeting of Monday, June 23, 2025, be approved as presented.*

*Carried*

5.        **PRESENTATIONS**

There was a presentation by NVSS Sr. Japanese teacher J. Hara, along with NVSS students Avri, Kai and Kennan. The students shared highlights from their recent exchange experience in Japan.

CUPE 4177 President D. Gardner shared information and photos from the CUPE-organized professional development day on May 9, 2025, as well as preliminary details about the next CUPE learning day that will take place in November 2025.

6.        **TRUSTEE REPORTS**

Chairperson D. Christie reported about his attendance at the EBUS graduation ceremony on June 7, 2025, and reported about recent conversations with BCSTA President T. Loffler regarding the huge rate increase by Pacific Northern Gas and staff recruitment in the north.

7.        **STUDENT VOICE**

LDSS Student Voice representatives Ellie and Hadley shared a presentation about student-led activities that have taken place at their school over the past month. The students answered Trustees' questions about how being part of the Student Voice group has impacted them and how other students can go about joining the Student Voice group.

*\* LDSS Student Voice representatives Ellie and Hadley departed the Regular Meeting at 6:43 p.m.*

8.        **EDUCATION DIVISION**

8.1       **EDUCATION UPDATES**

WKE Principal K. Evans shared information about the compassionate learning systems program and how it was implemented into the WKE School Growth Plan. The WKE School Growth Plan also included a big focus on improving literacy, and Principal K. Evans highlighted some of the demonstrated successes that happened over the course of the 2024-25 school year.

Superintendent A. McClinton shared her monthly report, including the following highlights, to the Board of Education:

- Trustees attending various school events
- Graduation ceremonies
- Sturgeon release day

Superintendent A. McClinton also discussed the annual Public Interest Disclosure Act (PIDA) report - there were no disclosures received in the period of May 2024 to May 2025.

8.2       **OUT-OF-COUNTRY FIELD/SPORTS TRIP REQUEST - FINAL APPROVAL**

A.        **NECHAKO VALLEY SECONDARY SCHOOL**

25-49    *MOVED and SECONDED*  
*THAT final approval be given for selected NVSS French Immersion students to travel to Arras, France from October 11 to 22, 2025.*

*Carried*

8.3       **2025-26 EARLY DISMISSAL REQUESTS**

A.        **FRASER LAKE AREA SCHOOLS**

25-50    *MOVED and SECONDED*  
*THAT approval be given to Fraser Lake Area Schools to have early dismissal days on October 21, 2025, and March 10, 2026, for the purpose of Talk About Learning time.*

*Carried*

**B.      WEST END AREA SCHOOLS**

25-51      *MOVED and SECONDED*  
*THAT approval be given to West End Area Schools to have early dismissal days on October 22, 2025, and March 11, 2026, for the purpose of Talk About Learning time.*

*Carried*

**8.4      SCHOOL FEES**

Assistant Superintendent M. Skinner explained the School Fee Schedule for 2025-26.

25-52      *MOVED and SECONDED*  
*THAT the School Fee Schedule for 2025-26 be approved as presented.*

*Carried*

**9.      OPERATIONS DIVISION**

**9.1      FINANCE**

**A.      2025-2026 ANNUAL BUDGET BYLAW**

Acting Secretary-Treasurer K. Black presented the 2025-2026 Annual Budget Bylaw.

25-53      *MOVED and SECONDED*  
*THAT the Annual Budget Bylaw for the fiscal year 2025-2026 for School District No. 91 (Nechako Lakes) for the total budget amount of \$78,052,867 be given second reading.*

*Carried*

25-54      *MOVED and SECONDED*  
*THAT the Annual Budget Bylaw for the fiscal year 2025-2026 for School District No. 91 (Nechako Lakes) for the total budget amount of \$78,052,867 be given third reading and adopted.*

*Carried*

**B.      2026-2027 FIVE YEAR CAPITAL PLAN**

Acting Secretary-Treasurer K. Black presented the 2026-2027 Five Year Capital Plan.

25-55      *MOVED and SECONDED*  
*THAT the 2026-2027 Five Year Capital Plan for School District No. 91 (Nechako Lakes) be approved as presented.*

*Carried*

**9.2      POLICY AND REGULATIONS**

**A.      POLICY AND REGULATION 504.4 - STUDENT INJURIES**

There was discussion about 'Policy 504.4 - Student Injuries.'

25-56      *MOVED and SECONDED*  
*THAT 'Policy 504.4 - Student Injuries' be given second reading.*

*Carried*

25-57      *MOVED and SECONDED*  
*THAT 'Policy 504.4 - Student Injuries' be given third reading and adopted.*

*Carried*

**B. POLICY RE-ORGANIZATION PROJECT**

There was a brief demonstration of how the re-organized policy manual will appear on the SD91 website when the project is completed in July 2025.

**9.3 DISTRICT CALENDARS**

**A. 2026-2027 CALENDAR AMENDMENT**

Assistant Superintendent M. Skinner indicated that the final day was shifted from June 25 to June 30, 2027, in order to meet the province's annual instructional hours requirements.

25-58     *MOVED and SECONDED*  
*THAT the Amended 2026-2027 School Calendar be approved as presented.*

*Carried*

**B. 2027-2028 CALENDAR APPROVAL**

The amended draft 2027-2028 District Calendar was open for public feedback from May 24 to June 20, 2025. There was one responder who indicated being in favour of the spring break dates.

25-59     *MOVED and SECONDED*  
*THAT the Amended 2027-2028 School Calendar be approved as presented.*

*Carried*

**9.4 BOARD MEETING DATES FOR 2025-26**

The Board Meeting dates for 2025-26 were approved as follows:

- September 15, 2025 - Vanderhoof
- October 20, 2025 - Fort St. James
- November 17, 2025 - Online via Teams
- December 15, 2025 - Vanderhoof
- January 19, 2026 - Online via Teams
- February 23, 2026 - Vanderhoof
- March 30, 2026 - Fraser Lake
- April 20, 2026 - Online via Teams
- May 25, 2026 - Vanderhoof
- June 22, 2026 - Burns Lake

25-60     *MOVED and SECONDED*  
*THAT approval be given to the 2025-26 Board Meeting dates as presented.*

*Carried*

**9.5 FORT FRASER ELEMENTARY SCHOOL**

Chairperson D. Christie reported that the Fort Fraser Elementary School property will be returned to the Ministry of Infrastructure as it is not feasible for SD91 to retain the property.

**9.6 LDSS CROSSWALK / HIGHWAY 16 PEDESTRIAN LIGHTS**

Chairperson D. Christie indicated that the Board of Education of School District No. 91 (Nechako Lakes) will be reaching out a second time to the Ministry of Transportation and Transit with respect to the potential installation of a light-controlled pedestrian crossing to ensure the safety of LDSS students crossing Highway 16 to access businesses and services.

**10. PUBLIC QUESTIONS**

Member of the Public question #1:

When looking at new schools and particular classrooms, does the District look at the number of students who can fit into the classroom and move around safely?

Chairperson D. Christie indicated that a response would follow via email.

Member of the Public question #2:

How many students travelled to Japan and did SD91 pay for their trip?

Response:

Three NVSS students participated in the exchange. Costs were covered by the students and their families.

Member of the Public question #3:

What is the student injury policy about?

Response:

Trustee R. Pooley provided an explanation of the policy.

Member of the Public comment:

This person expressed gratitude for the well-done presentations by the Student Voice representatives and by Principal K. Evans.

**11. ADJOURNMENT**

25-61    *MOVED and SECONDED*  
*THAT the Meeting of Monday, June 23, 2025, adjourn at 7:35 p.m.*

*Carried*

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Kevin Black, Acting Secretary-Treasurer

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Dave Christie, Chairperson

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 91 (NECHAKO LAKES)  
VANDERHOOF, BC**

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**RECORD OF THE JUNE 23, 2025, COMMITTEE MEETING**

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1. The personnel report was accepted.
  - Information was received on two non-teaching new casuals
  - Information was received on five non-teaching new appointments
  - Information was received on four non-teaching leaves of absence
  - Information was received on twenty-three non-teaching lay-offs / no bump choices available
  - Information was received on two non-teaching resignations
  - Information was received on three non-teaching retirements
  - Information was received on one non-teaching death
  - Information was received on twenty teaching continuing appointments
  - Information was received on one teaching retirement
  - Information was received on six teaching leaves of absence
  - Information was received on two teaching resignations
  - Information was received on one teaching medical leave
2. There was an update given on staffing.
3. There was an update given on grievances.
4. There was an update given on investigations.
5. There were discussions on fourteen topics related to Board business.
6. There were no emergent items added to the agenda.