



BOARD OF EDUCATION
School District No. 91 (Nechako Lakes)

Excellence | Innovation | Community

MISSION:

Achieving Educational Excellence through engaging and personalized learning

VISION:

Competent and confident learners making positive contributions in an evolving global environment

MONDAY, JANUARY 20, 2025
REGULAR BOARD MEETING - AGENDA

Page

1. CALL TO ORDER

2. RECOGNITION OF TRADITIONAL TERRITORY

We are grateful to live, work, and play on the unceded, ancestral territories of fourteen First Nations represented by the Dakelh, Nedut'en, and Wet'suwet'en Peoples; and, we are working diligently towards creating equity for our learners through conscious Acts of Reconciliation.

3. INTRODUCTIONS

- W. Kelemen, District Principal of Early Learning & Child Care
- N. Lougheed, DPAC Representative
- Austin & Angel, Student Voice Representatives

4. APPROVAL OF THE CONSENT AGENDA

Recommended to approve the Consent Agenda, including the following items:

4 - 7

- The Agenda for the Regular Meeting dated January 20, 2025.
- The Minutes of the Regular Meeting dated December 16, 2024.
- The Record of the In-Camera Meeting dated December 16, 2024.

MOVED and SECONDED

THAT the Consent Agenda for the Regular Meeting of Monday, January 20, 2025, be approved as presented.

5. NEW SUPERINTENDENT WELCOME

6. PRESENTATIONS

SD91 Child Care Programs - W. Kelemen, District Principal of Early Learning and Child Care

7. TRUSTEE REPORTS

Chairperson D. Christie

8. STUDENT VOICE

8 - 22

9. EDUCATION DIVISION

9.1 EDUCATION UPDATE

Strategic Plan - Midyear Update - Assistant Superintendent M. Skinner

23 - 44

9.2 OUT-OF-COUNTRY FIELD/SPORTS TRIPS - FINAL APPROVAL REQUESTS

9.2A. LDSS TRAVEL CLUB - EUROPE - MARCH 24 TO APRIL 2, 2025

45 - 60

MOVED and SECONDED

THAT final approval be given to selected LDSS Travel Club students to travel to Europe from March 24 to April 2, 2025.

9.2B. NVSS - JAPAN SISTER SCHOOL EXCHANGE - APRIL 25 TO JUNE 8, 2025

61 - 70

MOVED and SECONDED

THAT final approval be given to selected NVSS students to travel to Japan for a sister school exchange experience from April 25 to June 8, 2025.

9.2C. NVSS GRADE 11-12 STUDENTS - EUROPE - MARCH 22 TO APRIL 2, 2025

71 - 85

MOVED and SECONDED

THAT final approval be given to selected NVSS Grade 11-12 students to travel to Europe from March 24 to April 2, 2025.

10. OPERATIONS DIVISION

10.1 FINANCE

10.1A. 2ND QUARTER FINANCIAL UPDATE

2nd Quarter Financial Update

86

10.1B. 2024-2025 AMENDED ANNUAL BUDGET

10.1C. 2025-2026 ANNUAL BUDGET PROCESS

10.2 POLICY RE-ORGANIZATION PROJECT

Summary of project to date - Trustee R. Pooley

MOVED and SECONDED

THAT District staff move forward with the Policy Re-organization Project as

summarized, with the final product being published to the SD91 website over the summer months of 2025.

10.3 2024-2025 SCHOOL CALENDAR

Proposed Date Change for April 2025 Non-Instructional Day - Friday, April 11, 2025

87

MOVED and SECONDED

THAT the 'Draft Amended 2024-2025 School Calendar' be approved as presented.

11. INFORMATION ONLY

The following items are for information. Should you wish to discuss any item, please bring it forward by a Board Motion.

11.1 DISTRICT

Grassy Plains Construction Project

88 - 91

11.2 MINISTRY OF EDUCATION AND CHILD CARE

Premier Eby's Mandate Letter dated January 16, 2025

92 - 95

11.3 BCSTA

BCSTA President's Statement dated January 16, 2025

96 - 97

11.4 OTHER

Ombudsperson Letter

98 - 99

12. PUBLIC QUESTIONS

****The Board will receive questions from the public at this time. Questions must pertain to the items listed on this agenda. A response will be provided in follow up to the meeting. Those posing questions must ensure that the Executive Assistant to the Superintendent has a current email address to ensure a response.*

****Total Time Limit: 30 minutes for this item*

13. ADJOURNMENT

Motion to adjourn.

MOVED and SECONDED

THAT the Meeting of Monday, January 20, 2025, adjourn at _____ p.m.



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Regular Board Meeting	MINUTES	December 16, 2024 6:00 PM
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Present:	D. Christie D. Albertson S. Davis R. Pooley C. Walker M. Skinner D. Turner K. Black M. Gauthier C. McKay H. Silver	Chairperson Trustee Trustee Trustee Trustee Interim Superintendent Secretary-Treasurer Assistant Secretary-Treasurer Director of Instruction Director of Instruction Recording Secretary
Present Online:	N. Hazelton A. McClinton J. Fairley 4 Members of the Public	Vice-Chairperson Incoming Superintendent District Principal of Indigenous Education
Guests:	C. Smith Olive & Chloe 5 Members of the Public	DPAC Representative NVSS Student Voice Representatives

1. **CALL TO ORDER**
The Regular Meeting was called to order by Chairperson D. Christie at 6:00 p.m.
2. **RECOGNITION OF TRADITIONAL TERRITORY**
Chairperson D. Christie acknowledged that we are grateful to live, work, and play on the unceded, ancestral territories of fourteen First Nations represented by the Dakelh, Nedut'en, and Wet'suwet'en Peoples; and, we are working diligently towards creating equity for our learners through conscious Acts of Reconciliation.

Specifically for this meeting, we feel honoured to gather in Saik'uz First Nation territory.
3. **INTRODUCTIONS**
The following guests were introduced:
 - A. McClinton, incoming Superintendent of Schools (via Teams)
 - J. Fairley, District Principal for Indigenous Education (via Teams)
 - C. Smith, DPAC Representative
 - Olive & Chloe, NVSS Student Voice Representatives
4. **APPROVAL OF THE CONSENT AGENDA**
The Consent Agenda, including the following items, was approved:
 - The Agenda for the Regular Meeting dated December 16, 2024.
 - The Minutes of the Regular Meeting dated November 18, 2024.
 - The Record of the In-Camera Meeting dated November 18, 2024.
 - The Record of the Special In-Camera Meeting dated November 20, 2024.

24-75 *MOVED and SECONDED*
THAT the Consent Agenda for the Regular Meeting of Monday, December 16, 2024, be approved as presented.

Carried

5. **TRUSTEE REPORTS**

Chairperson D. Christie formally announced that A. McClinton has been hired as the SD91 Superintendent of Schools, effective January 20, 2025. He also shared information about recent discussions with Ministers Beare and Ma, including topics such as recruiting challenges and northern infrastructure matters. Chairperson D. Christie stated that the Board will continue to advocate for SD91 students and staff at each and every opportunity that may arise.

Vice-Chairperson N. Hazelton acknowledged that she is grateful to live, work and play on the unceded, ancestral territories of the Ts'il Kaz Koh Nation. She also reported on the recent BCSTA Academy that took place at the end of November 2024.

6. **STUDENT VOICE**

NVSS Student Voice Representatives Olive and Chloe presented on the work of all SD91 Student Voice groups over the past few months.

** Olive and Chloe departed the meeting at 6:12 p.m.*

7. **DISTRICT PARENT ADVISORY COMMITTEE (DPAC)**

DPAC Representative C. Smith shared information from the November 28 DPAC meeting, including details about:

- supporting families in stressful times (like the EDS situation)
- Food in Schools program
- SD91 policy re-organization
- holiday concerts and events
- PAC engagement, fundraising and events

8. **EDUCATION DIVISION**

8.1 **EDUCATION UPDATE**

Interim Superintendent M. Skinner expressed welcome on behalf of SD91 staff to incoming Superintendent A. McClinton. He went on to highlight stories from the Superintendent's Monthly Report to the Board, including:

- Indigenous Education - Bill 40, Indigenous Education Councils (IECs), and Learning Enhancement Agreements (LEAs)
- District Science Fair and Central Interior Science Exhibition (CISE)
- The collaborative efforts of SD91 Inclusive Education and Technology Departments to link iPads to William Konkin Elementary School students in support of their learning
- Fort St. James Secondary School's Fill the Bus community fundraiser
- Kudos to SD91 custodial staff

8.2 **OUT-OF-COUNTRY FIELD/SPORTS TRIP REQUESTS**

A. **INITIAL REQUEST**

24-76 *MOVED and SECONDED*
THAT initial approval be given to selected NVSS Francais Langue 10-12 students to travel to France from October 11 to 22, 2025.

Carried

9. **OPERATIONS DIVISION**

9.1 **FINANCE**

Secretary-Treasurer D. Turner shared that the Ministry had recently informed school districts that they would be releasing Re-Calculated Operating Grant information to school districts in early January 2025, rather than following their normal timeline that would see the annual information go out in December. This delay from the Ministry is due to the recent provincial election, and it may also impact deadline dates for the Amended Annual Budget Submission that is normally due towards the end of February each year.

9.2 **SITES**

Secretary-Treasurer D. Turner provided information about a minor capital project change with respect to heating systems at Nechako Valley Secondary School.

24-77 *MOVED and SECONDED*
THAT the Minor Capital 2025/26 Main K-12 Submission – CNCP Project #163527 Project Description be changed from “Replace UV’s and Heat Pumps in rooms 123 & 125” to “Upgrade/Replace Boilers.”

Carried

9.3 **2024-2025 SCHOOL CALENDAR**

Interim Superintendent M. Skinner explained the proposed date change for SD91’s April 2025 Non-Instructional Day from April 25 to April 11, 2025. If approved, this change will allow SD91 staff to participate in zone professional development opportunities in Prince George.

24-78 *MOVED and SECONDED*
THAT the 'Draft Amended 2024-2025 School Calendar' be released for the minimum 30-day public consultation period.

Carried

10. **MIDDLE YEARS DEVELOPMENT INSTRUCTION (MDI) PROJECT**

Vice Chairperson N. Hazelton raised concern about the lack of Ministry funding for the Middle Years and Youth Development Index (MDI and YDI) assessments that are orchestrated by research groups from the University of British Columbia (UBC) and Simon Fraser University (SFU). There was discussion about various assessments that involve SD91 students and which ones are funded by the Ministry versus those that are not.

24-79 *MOVED and SECONDED*
THAT the Board of Education for School District No. 91 (Nechako Lakes) write a letter to the Minister of Education and Child Care in support of Ministry funding to UBC and SFU research groups for MDI and YDI assessments and reporting.

Carried

11. **PUBLIC QUESTIONS**

There were no public questions.

12. **ADJOURNMENT**

24-80 *MOVED and SECONDED*
THAT the Meeting of Monday, December 16, 2024, adjourn at 6:42 p.m.

Carried

Darlene Turner, Secretary-Treasurer

Dave Christie, Chairperson



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 91 (NECHAKO LAKES)
VANDERHOOF, BC**

RECORD OF THE NOVEMBER 18, 2024, COMMITTEE MEETING

1. The personnel report was accepted.
 - Information was received on four non-teaching new casuals
 - Information was received on eighteen non-teaching new appointments
 - Information was received on five non-teaching increases in hours
 - Information was received on five non-teaching returns from leaves
 - Information was received on three non-teaching resignations
2. There was an update given on staffing.
3. There was an update given on grievances.
4. There was an update given on investigations.
5. There were discussions on thirteen topics related to Board business.

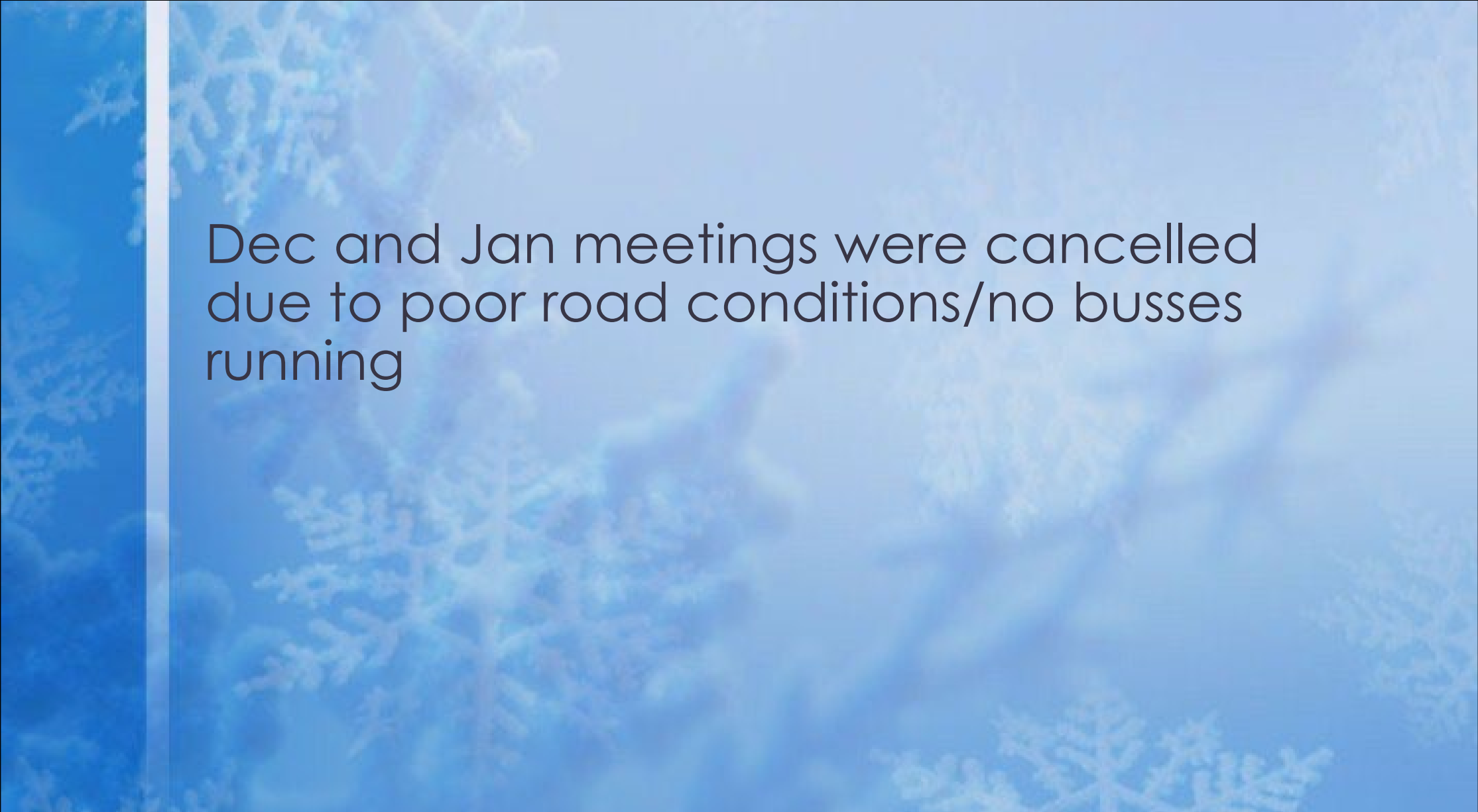
DRAFT

Student Voice Board meeting presentation



Jan 20, 2025

- Dave Christie, Chairperson, Fraser Lake
- Nyree Hazelton, Vice-Chairperson, Burns Lake / Southside
- Steve Davis, Trustee, Burns Lake / Decker Lake / Granisle
- Daniel Albertson, Trustee, Vanderhoof
- Carroll Walker, Trustee, Vanderhoof
- Rick Pooley, Trustee, Burns Lake
- Richard Gratz, Trustee, Fort St. James



Dec and Jan meetings were cancelled
due to poor road conditions/no busses
running

UPCOMING LEARNING OPPORTUNITY

Jan 20 - FSJ – 1:00 – 12:00

Jan 21 – LDSS – 10:00- 12:00

Jan 22 - FLESS- 10:00 -12:00

Jan 22 – NVSS - 1:00 – 3:00



OurSCHOOL

Focus on the Key Drivers of Student Success and Well-Being

OurSCHOOL Student Survey

 SOCIAL-EMOTIONAL OUTCOMES SOCIAL ENGAGEMENT ☒ Participate Sports ☒ Participate Clubs ☒ Sense of Belonging ☐ Positive Relationships ☒ Reading for Fun ☒ Screen Time ☒ Work Part-Time ☒ Volunteer INSTITUTIONAL ENGAGEMENT ☐ Values School Outcomes ☒ Truancy ☒ Homework Behaviour ☐ Positive Behavior at School ☒ Homework Time INTELLECTUAL ENGAGEMENT ☐ Intellectual Engagement Composite ☒ Interest and Motivation ☒ Effort ☒ Skills (Grades)-Challenge EMOTIONAL HEALTH ☒ Anxiety ☐ Depression ☐ Self-Esteem CAREER PATHWAYS ☐ Aspirations - Career Pathway WELL-BEING ☐ Orientation to Well-Being Eudaimonia ☐ Orientation to Well-Being Hedonia ☐ Goal Orientation ☐ Self-Regulation ☐ Cultural Awareness - Own ☐ Cultural Awareness - Others ☐ General Health ☐ Life Satisfaction	 PHYSICAL HEALTH OUTCOMES NUTRITION ☒ Healthy Eating ☒ Sweets ☒ Breakfast PHYSICAL FITNESS ☒ Sleep Time ☒ Sleep Quality ☒ Physical Activity RISKY BEHAVIOURS ☐ Tobacco Use Basic ☐ Tobacco Use Extended ☐ Marijuana Basic ☐ Marijuana Extended ☐ Other Drugs Basic ☐ Other Drugs Extended ☐ Alcohol Basic ☐ Alcohol Extended ☐ Gambling Basic ☐ Gambling Extended SEXUAL HEALTH ☐ Sexual Health Basic ☐ Sexual Health Basic Plus ☐ Sexual Health Extended	 ACADEMIC OUTCOMES ACADEMIC OUTCOMES ☒ Language Arts ☒ Math ☒ Science  DEMOGRAPHICS DEMOGRAPHIC FACTOR DRILLDOWNS ☒ Grade ☒ Sex ☐ Sex Inclusive ☒ Gender Identity ☒ Socio-economic factors ☐ Language Spoken at Home ☒ Grade Repetition ☐ Immigrant Status ☐ Indigenous Status ☐ Age ☒ Disability ☐ Changed School ☒ Instructional Environment DEMOGRAPHIC FACTORS ☐ Race ☐ Religion ☐ Ethnic Origin ☐ Sexual Orientation ☐ LGBTQ2S+ ☐ LGBTQ2S+ Ally ☐ Gender Expression ☐ Canadian Identity	 DRIVERS OF STUDENT OUTCOMES QUALITY INSTRUCTION ☒ Effective Learning Time ☒ Relevance ☒ Rigor SCHOOL CONTEXT ☐ Bully-Victim ☐ Bullying and Exclusion ☐ Bullying, Exclusion, and Harassment ☐ Feel Safe Attending School ☒ Advocacy at School ☐ RHF Inclusive and Accessible Schools CLASSROOM CONTEXT ☒ Positive Teacher-Student Relations ☒ Positive Learning Climate ☒ Expectations for Success FAMILY CONTEXT ☒ Advocacy Outside of School ☒ Aspirations - Finish High School ☒ Aspirations - Pursue Trade ☒ Aspirations - College or University OTHER MEASURES ☐ Enrolled in FI
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FLESS WINTER ASSEMBLY



What FLESS has been up to

- FLESS elementary Slice has been doing lots of work setting up fun Christmas & Halloween themed spirit weeks. They even set up the Christmas tree for the school. They have many more great things to come.
- Mrs. Materi has been selling drinks and snacks in her room to fundraise for her foods class.
- Our Ally club has been putting up notes against violence against women and bullying.
- Our leadership group has also been doing lots they have hosted dances, movie nights, and a winter holiday assembly where we got almost the whole school to participate in games.



FSJSS

- › The Basketball mega tournament
 - Our boy's and girl's teams got second place
- › Were hosting Sr. boy's basketball zones in February
- › Girls Gala is next month
- › We had our Christmas spirit week
- › Bake sale for the girls/boys group trip+
- › Movie nights continue for fundraiser for grade 9 trip
- › Youth Curling starting



Thank you for donating
a load of logs for the
Grad 2025
Fundraiser!



Thank you for
processing the logs
for the
Grad 2025
Fundraiser!

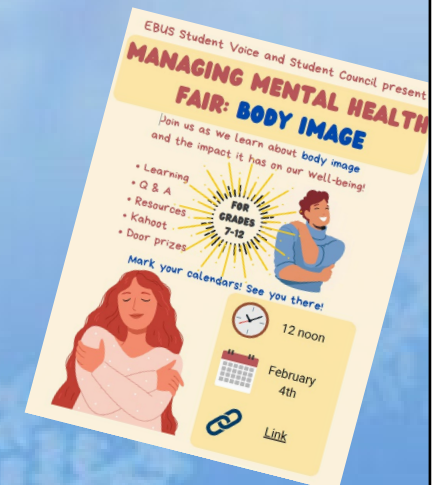
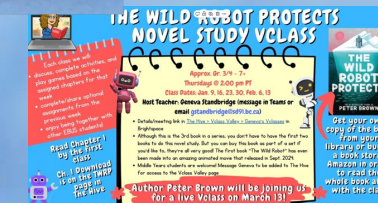
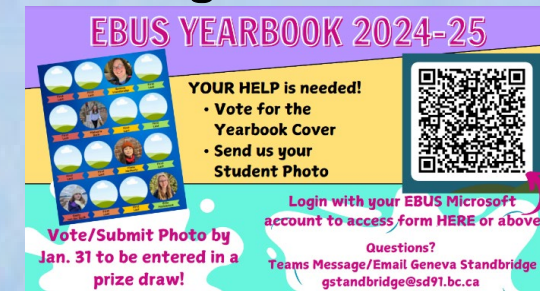


Ebus Student Voice – January

- › **Ebus Student Council hosted its Winter Wonderland event transitioning into the winter break.**
- › **Ebus Yearbook class is working on the online e-yearbook**
- › **Student Council & Student Voice is hosting the second Mental Health Fair event on Feb 4th on Body Image**
- › **A Grade 3 EBUS learner is participating in the local Ski S’Kool in Vanderhoof:**
- › **A Peter Brown novel study is happening now!**
- › **Padlet links for Mrs Arnold’s Hands on vclasses:**

<https://ebusacademy1.padlet.org/briancross1/dreamcatcher-padlet-7pg5k2u8zolvezpi>

<https://ebusacademy1.padlet.org/briancross1/button-blankets-hands-on-vclass-2g2axkfwl3fshrgu>



Ebus Student Voice – January

› **More EBUS events coming up in the little while:**

Vancouver Avian Research Centre presents:

Caring for Birds in Winter

Online session 11:30am
on Tuesday, January 21, 2025

We look at some of the local resident birds who stay for winter, migration, and what we can do to help birds survive winter.

[JOIN HERE](#)

This session is on Zoom. You join by clicking the icon "Join Here" above.
For more information, please contact Mia Moutray
mmoutray@sd91.bc.ca

ebus ACADEMY virtual fair

EBUS PAC SNOW PLAY Days 2025

THE ACTIVITY PASS, LESSONS, AND/OR RENTAL EQUIPMENT IS PAID FOR BY OUR PAC!

MT SEYMOUR, BC
6 FEBRUARY, 2025

BIG WHITE, BC
17 FEBRUARY, 2025

MT SEYMOUR

If you want to join us (K-12), fill out this [form](#)

Please submit only one form per student.

BIG WHITE

If you want to join us (K-12), fill out this [form](#)

Please submit only one form per student.

MANDATORY INFORMATION SESSION FOR THOSE ATTENDING:
THURSDAY, JANUARY 30TH AT 10 AM

IF YOU CANNOT ATTEND EITHER FIELD TRIP, YOU MAY ENGAGE IN SNOW PLAY ON A HILL NEAR YOU DURING FEBRUARY 11-18 2025.

SUBMIT THE RECEIPT(S), FOR THE FULL TIME EBUS STUDENT(S) ONLY, THROUGH EMAIL TO MIA AFTERWARDS:
MMOUTRAY@SD91.BC.CA

MIA IS HAPPY TO ANSWER ANY QUESTIONS TOO!

EBUS Academy Indigenous Education presents:

INSPIRING PATHWAYS SPEAKER SERIES 2024-25

Taylor McPherson  TAY.MCPHERSON101

The Amazing Race Season 10 Winner

THE POWER OF SPORT

Virtual session
Tuesday, January 28 2025
1-2 pm

TAYLOR IS A DRIVEN AND ACCOMPLISHED INDIVIDUAL WHO TAKES GREAT PRIDE IN HER MALWPOKET FIRST NATIONS HERITAGE. SHE HAS RECENTLY RECEIVED HER MASTER OF SCIENCE IN KINESIOLOGY FROM THE UNIVERSITY OF ALBERTA. TAYLOR'S PASSION FOR SPORTS STEMS FROM HER EXPERIENCE AS AN ALLIANCE OF PANDAS WRESTLING, WHERE SHE EXCELLED AS A WRESTLER AT BOTH THE VARSITY AND NATIONAL TEAM LEVEL. WITH HER LOVE FOR SPORTS, SHE AIMS TO INSPIRE AND EMPOWER THOSE AROUND HER AND DEVELOP MORE INCLUSIVE SPACES FOR INDIGENOUS PEOPLE AND GIRLS WITHIN SPORTS PROGRAMMING.

IN ADDITION TO HER ACADEMIC PURSUITS, TAYLOR ALSO SERVES AS A SPORTS PROGRAM COORDINATOR WITH THE INDIGENOUS SPORT COUNCIL OF ALBERTA (ISCA). IN THIS ROLE, SHE IS RESPONSIBLE FOR DEVELOPING AND IMPLEMENTING CULTURALLY APPROPRIATE SPORTS PROGRAMMING FOR INDIGENOUS YOUTH AND FAMILIES IN ALBERTA. THROUGH HER WORK, TAYLOR AIMS TO CREATE SAFE AND INCLUSIVE SPACES THAT PROMOTE PHYSICAL ACTIVITY, HEALTHY LIFESTYLES, AND COMMUNITY ENGAGEMENT AMONG INDIGENOUS POPULATIONS.

LASTLY, HER MOST RECENT TRAVELLING ENDEAVOURS LED HER TO BE THE WINNER OF THE AMAZING RACE CANADA WITH HER BEST FRIEND, KATIE MULKAY. TOGETHER, THEY WANTED TO SHOWCASE STRONG FEMALES WITHIN A MALE-DOMINATED SPORT AND SHOW HOW STRONG IS TRULY BEAUTIFUL!

If you want to join this virtual session by yourself or with your class, [sign up here](#).
Email Nikki Arnold narnold@sd91.bc.ca for more information.

The Lakers are Lively

SPECIAL EVENTS

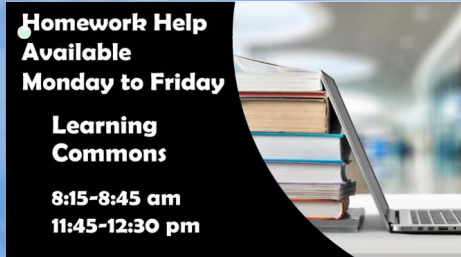
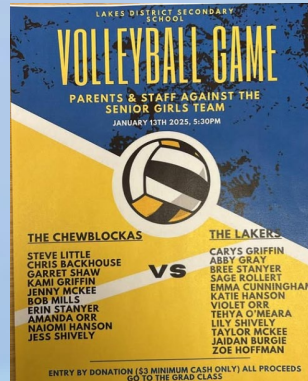
Coming back from winter break can be slightly disorienting, but LDSS still managed to have some fun!

› Cultural Events:

A smudge candle workshop was held for students to participate in, should they sign up, and it looked like great fun!

› Sports Events:

The Senior Girls volleyball team played against a team of parents and staff as a fundraiser for the graduates. The Senior Girls came out victorious - nice job, ladies!



UPCOMING EVENTS

› Academic Events:

Exams are approaching quickly. While it's a stressful time, we emphasize to students a balance of studying and having fun, as it should be. We also broadcast academic resources.

As the semester ends, final projects become due, and it's crunch time! Our students are working hard.

› Sports:

The Jr. Boys basketball team has a tournament in Prince Rupert on the weekend of the 18th. Good luck, team!

An in-school volleyball tournament is currently in the works. Gather five friends, and come join us!

The Lakers are Lively (pt. 2)

A Day in the Life of an LDSS Student (Friday Edition)

A typical Friday for a student at LDSS might look something like the following:

Arrivals may begin a little later than usual, as Collaboration delays the start of the day (not that many students mind sleeping in a bit). In a classroom, the gym, or the library, students might hang out with friends or finish some homework. At 9:30, the bell rings, signaling to students that it's time to head to class. Disoriented by the wonky timings, students rush to their lockers to grab their materials. First period goes by, and at 10:43, Fifteen-Minute-Break begins. The end of the break comes at 10:57 (clever marketing has us convinced that the break is 15 minutes long, when in reality, it only lasts 14 minutes), and second period is here. At lunch, students may walk to the nearby gas station for a treat, wander about the halls with their friends, or attend one of LDSS's numerous clubs' meetings. At 12:50, third period starts, and with a brief interlude to change classes from 1:57-2:00, transitions into fourth period. At 3:07, students wait eagerly by classroom doors, excited to break away for the weekend. As soon as the bell rings, the hallways are empty. You've never seen a building clear faster than on a Friday afternoon at LDSS!





NVSS Student Voice

11/12 has been working hard to put together a clue play



The school also had the RCMP come and help with Wednesday breakfast



1/17/2025

13

Winter sports

BASKETBALL



WRESTLING



1/17/2025

14

Quiz time... What school is this?





**SCHOOL
DISTRICT**

9!

**NECHAKO
LAKES**

Strategic Plan: Interim Superintendent's Mid-Year Update to the Board

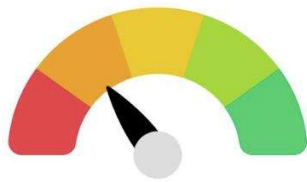
January 2024

Honouring People,
Land and History

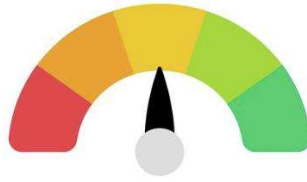
Measuring Our Progress



Emerging



Developing



Proficient



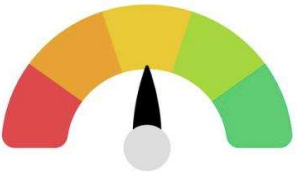
Extending



Goal 1- Honouring Diversity

Honouring People, Land and History

Deepen Relationships

Objective	Progress	Highlights
Increase accountability and deepen effective working relationships between the district and local First Nations.		- On track this year to successfully negotiate new LEA agreements with local First Nations who chose to have to one. - Engagement and implementation with IEC on Bill 40 changes and ongoing dialogue about attendance and achievement data and strategies - Equality Scan strategies and follow up are in the beginning stages
In compliancy with the Accessible BC Act, enhance inclusive and accessible school environments and remove barriers within the district, school, and classroom environments.		- Schools are completing Site Accessibility Assessments with results coming in late winter - In-person consultations planned for spring - PVP engagement and discussions on strategies

Excellence, Innovation, Community

Inclusive Curriculum & School Environment

Objective	Progress	Highlights
Improve long-term outcomes for identified Children in Care through the provision of individualized supports.		Continue to work with Provincial Partners to improve information sharing about Children in Care
Ensure students of diverse sexual orientation and gender identities (SOGI) feel safe, empowered, included, and represented in schools.		- The District GSA is meeting regularly and advising on creating safer environments for staff and students - We continue to support PVP and staff learning - We are providing opportunities for other school staff to learn about SOGI

Excellence, Innovation, Community

Indigenous Language & Curriculum

Objective	Progress	Highlights
Increase the number of language and culture courses offered within SD91 schools.		• We are now offering Dakelh, Nedut'en and Wet'suwet'en language programming in 8 of 16 schools. • IRP for the Nedut'en language fully approved by the Ministry • Development of lessons and resources for Nedut'en IRP • Working with communities on attracting Language educators for new positions • Engaging with other Nations to support IRP Development

Excellence, Innovation, Community



Goal 2 - Engage our Workforce

Honouring People, Land and History

Staff Development

Objective	Progress	Highlights
Provide a variety of learning opportunities for both educational and operational staff to ensure a continued focus on equity and student success.		• The 6th Annual Indigenous Education conference was a success. Indigenous ways of knowing and being continue to grow among all employee groups. • Additional staff attended Compassionate Systems training and lead training opportunities • Continue to offer professional Learning for Staff: Jen Kelly(Early literacy), Judy Larsen(numeracy) Peter Lilledahl(numeracy), Kendra Jacobs(numeracy) Carole Fullerton(numeracy) and Phil Stringer (Assessment for Learning) • Early Literacy Screening workshops • Book Study with PVP's - Culturally Responsive Education

Excellence, Innovation, Community

New Employee Recruitment, Orientation & Welcome

Objective	Progress	Highlights
Expand recruitment and retention efforts to reduce workforce vacancies and increase employee diversity.		• 3rd year with Northern Recruitment Pilot Project • Continued participation in the Provincial Hiring Incentive program to attract new teachers • Attending career fairs in several provinces and hosting online hiring sessions with prospective teachers this spring • New Teacher Orientation Summer Session • New Teacher Mentorship and Support- District VP and Curriculum Services Dept. Ongoing and regular check ins, co-planning, co-teaching and instructional support. • 2nd UBC Hybrid Teacher Education Partnership and Indigenous Cohort partnerships • Post Secondary Practicum Bursary Program initiative participation • Working with Make a Future on marketing and regional promotional strategies in spring 2025

Excellence, Innovation, Community

Expand & Support a Culture of Inquiry

Objective	Progress	Highlights
Deepen the professional capacity of staff through collaborative inquiry teams across the district.		• Nine school teams are involved with the Networks of Inquiry and Indigenous Education (NOIIE). • One district teacher and a district administrator are provincial co-coordinators of the NOIIE Numeracy and Literacy project focusing on improving the numeracy and literacy of Indigenous learners. • District VP is the co-coordinator of the NOIIE Social Emotional Learning project, which focuses on supporting schools as they work on developing strategies to improve SEL. • One school participating in the Rural School Innovation project. • Two schools are involved with the Indigenous Education Impact Initiative project. Beginning a three-year commitment. • One and possibly two school teams will present their learning journey at the NOIIE Symposium in May. A small district team will attend the Symposium. • One school team is presenting at the Indigenous Math Education Symposium at UBC about the work they have been doing.

Excellence, Innovation, Community

Principal and Vice-Principal Leadership

Objective	Progress	Highlights
Support formal leadership development across the district.		• Dialogue and engagement with PVP Association on professional learning • PVP learning survey completed in early winter completed • Compassionate Systems training continues to be offered to school and district staff •

Excellence, Innovation, Community

Supporting Employee Well-being

Objective	Progress	Highlights
Develop a holistic, sustainable plan to support employee well-being.		The District Well-being Committee has re-engaged this winter and will meet in late winter

Excellence, Innovation, Community



Goal 3 - Create Student Success

Honouring People, Land and History

Strengthen Learner Success

Objectives	Progress	Highlights
Expand Literacy strategies and support in primary/intermediate grades		- District Literacy Lead Teacher is collaborating with, supporting and co-teaching with teachers across the district - The district is providing learning opportunities as well as resources for teachers, including new and Letter of Permission teachers - Literacy pilot in the primary grades in two school focused on key teaching areas and structured and tiered supports - District Numeracy and Literacy assessment continue to identify strengths of students as well as identify areas that need additional supports and resources.
Expand Numeracy strategies and support in primary/intermediate grades		- District Numeracy Lead Teacher is collaborating with, supporting and co-teaching with teachers across the district. - Implementing strategies that are best practice for small groups and high yield routines. - District Literacy and Numeracy Lead teachers are leveraging literacy strategies to strengthen numeracy skills in primary classes.

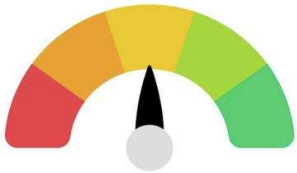
Excellence, Innovation, Community

Supporting School Engagement

Objective	Progress	Highlights
Ensure rich opportunities for growth and equity of access for learners within offsite educational pathways.		• Staff have attended the provincial Alternative conference in spring to collaborate with others • Work continues with education staff on updating learning materials • Careers dept has had initial discussions on strategies for more engagement with students
Increase student engagement and attendance to support learning and well-being.		• Expanding Equitable Food programs in all schools • Monthly meetings with PVP to review data with a focus on strategies to support better attendance • More work is needed on UDL strategies and professional learning • Enhanced communication with parents, IEC and Nations

Excellence, Innovation, Community

Increase Student Belonging

Objective	Progress	Highlights
Increase students' "sense of connection and belonging" at high school (based on Student Learning Survey questions) to above the provincial average.		• This is a key focus area in School Growth planning • We have identified data trends through Our School surveys compared to Canadian norms • Young women and men's groups have been established at 3 of the 4 high schools for Indigenous students grades 8-12. • Student Voice consultations on key data

Excellence, Innovation, Community

Communication of Learning

Objective	Progress	Highlights
Assessment and Communicating Student Learning.		• Ongoing district and union dialogue on new reporting processes • Teacher survey completed in partnership with BLNTU • Professional learning sessions have been offered for educators and more planned for spring • Curriculum Services is collating examples of best practices from teachers to share • Piloting MyEd Parent Portal in Spring in three elementary schools

Excellence, Innovation, Community



Goal 4 - Enhance Connections

Honouring People, Land and History

Strengthen Partnerships

Objectives	Progress	Highlights
Expand future career options for secondary students through collaborative projects with post-secondary institutions.		- Expanded engagement with CNC for high school opportunities in dual credit programs - Career programs and projects - Project Health etc. - UNBC Achiever program - all High Schools - New Community Grant funding for Career programs
Engage parents, families, and the broader community in engagement sessions about learning initiatives, district data and strategic planning.		- Hosted online Strategic Learning and Data session in fall 2024 - More work to be done with engagement sessions beyond PAC/DPAC meetings.

Excellence, Innovation, Community

Strengthen Partnerships

Objective	Progress	Highlights
Engage community partners/agencies in collaborative dialogue to ensure future success of all learners.		Strategies to respond to the EDI data to reduce childhood vulnerabilities include: • Changing Results for Young Children Project (CR4YC) - SEL • Strengthening Early Years Transition to Kindergarten (SEY2KT) Project (pending acceptance) • Ready, Set, Learn events • StrongStart • SEED/Early Years Tables • EYE-DA - data teams and Early Intervention Workers at schools • Roots of Empathy Programs

Excellence, Innovation, Community

Strengthen Partnerships

Objective	Progress	Highlights
Collaborate with DPAC on common goals to support student success and well-being		• We continue to work with DPAC in this area and met recently to discuss goals and planning

Excellence, Innovation, Community

Mid-Year Overview

During the first part of the school year, significant progress has been made toward the goals outlined in our work plan. The core objectives of the Strategic Education Plan—***Honouring Diversity and Creating Student Success***—remain central to our efforts, with staff maintaining a strong focus on these priorities. Schools are placing particular emphasis on addressing student absences and implementing strategies to improve attendance, recognizing its critical role in fostering academic success.

Looking Ahead: Strategic Plan Renewal

As we enter the second half of the school year, staff will begin preparations to support the Board of Education's Strategic Plan renewal, set to begin this fall. This process will involve meaningful engagement with parents, students, rightsholders, and community partners to collaboratively shape the district's next five-year plan, providing a clear direction as we move into the next decade.

Addressing Challenges: Staffing and Collaboration

While progress continues in many areas, staff shortages and hiring challenges have impacted our efforts. These issues affect all levels of the organization, from district leadership to classrooms, and remain a pressing concern. We are actively collaborating with Provincial partners and the Ministry to address these challenges, recognizing that resolving them is essential to delivering the high-quality services and programs our communities expect and deserve.

Excellence, Innovation, Community

RISK ASSESSMENT

School: <u>LDSS</u>	
Grade/Group: <u>LDSS Travel Club</u>	Teacher: <u>Mrs. Brown.</u>
Destination & Activity: <u>Travel to Europe (Berlin, Prague, Krakow, Budapest)</u>	
Date(s) of Trip: <u>March 24 - April 2 2025</u>	
LOW RISK	
☐ Day trip, in district	☐ Low Risk Application Form
☐ On beach or near stream (<u>no</u> stepping in water)	☐ List on parent information form and permission slip
MODERATE RISK	
☐ Overnight	☐ Moderate Risk Application Form
☐ Out-of-District but within province	
☐ Swimming in any pool or hot tub	☐ Water Component Form
☐ Boating or swimming in lake <u>near shore</u>	
☐ Activity near fast moving or open water	
☐ Creek or stream programs	
HIGH RISK	
☐ Out-of-Province	☐ High Risk Application Form
☐ Ski/Snowboard	
☐ Active logging roads	
☐ Lake crossing	☐ Water Component Form
☐ On fast moving water	
☐ Lake ice activity (<u>not</u> on river ice)	☐ Ice Component Form
OUT-OF-COUNTRY	
☒ Out-of-Country STEP 1 (<i>must be approved before proceeding to STEP 2</i>)	☒ Pre-Approval Application Form
☒ Out-of-Country STEP 2	☒ Out-of-Country Application Form

Identify the person in charge at the activity:

Name: Tracy Brown Qualifications: Teacher for 30 years.

How were students selected to participate and what preparation/experience do they have? Sign up based on interest in travel & culture.

Are students participating in supervision? ☒ Yes ☐ No

If yes, how were students selected to participate in supervision? Voluntary sign-up.

Submitted By: <u>Tracy Brown</u>	Date: <u>April 12/24</u>
Principal/Vice Principal: <u>[Signature]</u>	Date: <u>April 12/24</u>

OUT-OF-COUNTRY STEP 2: APPLICATION FORM



STEP 2 must receive Board Approval 3 – 6 months prior to departure.

School: Lakes District Sec. Application Date: Dec 18/24
 Group/Grade: Travel Club Teacher: Mrs. Brown
 Destination: Europe
 Dates: March 24 – April 2 2025

Give the goals and objectives of the Out-of-Country trip: Immerse students in travel abroad - giving them confidence, cultural exposure, and experience.

Give the experience of the teacher: 30 years teaching. Many sports trips.

Number of student participants: 12

Names of adult chaperone(s) (CRC required): Kim Weibe

Accommodation plans: EF Tours - hotel booked through them.

Transportation plans: EF Tours - airplane, bus, train travel booked through them.

Submit with this application to the Principal/Vice Principal:

- ☒ Risk Assessment
- ☒ Itinerary
- ☒ Current Travel Advisory <http://travel.gc.ca/travelling/advisories>
 - ☒ Exercise normal security precautions Krakow, Prague, Budapest
 - ☒ Exercise a high degree of caution Berlin
 - ☐ Avoid non-essential travel
 - ☐ Avoid all travel
- ☒ Child Travel Consent Letters: <https://travel.gc.ca/travelling/children/consent-letter>
- ☒ Permission Slips for Treatment by a Doctor in a Foreign Country to Treat Under-aged Child
- ☒ Accommodations Confirmation
- ☒ Transportation Confirmation
- ☒ Participant Roster

SCHOOL USE:	Principal/Vice Principal
☒ Board Pre-Approved (STEP 1) on <u>April 22nd 2024</u> (date)	
☒ Group medical/hospital insurance coverage purchased	
☒ Trip cancellation purchased	
☒ Permission Slips on file at school	
☒ Student Information Forms on file at school	
☒ Parental Informed Consent process complete (if required)	
☒ All adult volunteers compliant with policy 1002.3	
☒ Third Party Waivers complete (if required)	
Principal/Vice Principal: <u>[Signature]</u>	Date: <u>Dec 19/24</u>
School Supervisor: <u>[Signature]</u>	Date: <u>Jan 8/25</u>
Superintendent: <u>[Signature]</u>	Date: <u>Jan 8.25</u>

DISTRICT USE: Board Approval	
☒ Risk Assessment	
☒ OUT-OF-COUNTRY Application Form and supporting documents	
Board Meeting Date: Jan 20, 2025	Date Received: Jan 8, 2025
☐ Approved ☐ Denied	
Comments: _____	
Board Chairperson: _____	
Date PVP Informed: _____ Via: ☐ Email ☐ Phone By: _____	
DISTRICT USE: One Week Prior to Departure	
☐ Current Travel Advisory http://travel.gc.ca/travelling/advisories	
☐ Exercise normal security precautions ☐ Exercise a high degree of caution ☐ Avoid non-essential travel ☐ Avoid all travel	
Comments: _____	
Superintendent: _____ Date: _____	

Recommended Consent Letter for Children Travelling Abroad

The following sample consent letter, provided by Global Affairs Canada, can be modified to meet your specific needs. For instructions and an interactive form you can use to create a customized letter, visit travel.gc.ca/letter.

To whom it may concern,

I / We,

full name(s) of parent(s) / person(s) / organization giving consent

Address:

street address, city

province/state, country

Telephone and email:

telephone

email

am / are the parent(s), legal guardian(s) or other authorized person(s) or organization with custody rights, access rights or parental authority over the following child:

Information about travelling child

Name:

child's full name

Date and place of birth:

dd/mm/yyyy

city, province/territory

Number and date of issue of passport (if available):

number

dd/mm/yyyy

Issuing authority of passport (if available):

country where passport was issued

Birth certificate registration number

number

Issuing authority of birth certificate

province / territory where birth certificate was issued

Information about accompanying person (leave blank if child is travelling alone)

This child has my / our consent to travel alone ☐ or

This child has my / our consent to travel with

Name:

full name of accompanying person

Relationship to child:

mother, father, grandparent, sister, brother, relative, friend, other

Number and date of issue of passport:

number

dd/mm/yyyy

Issuing authority of passport:

country where passport was issued

Contact information during trip

I / We give our consent for this child to travel to:

Destination(s):

name of destination country / countries

Travel dates:

date of departure to date of return

to stay with / at (if applicable)

name of person with whom child will be staying / hotel or other accommodation

at the following address(es)

street address(es), city (cities)

province(s)/state(s), country (countries)

Telephone and email

This letter may be signed before a witness who has attained the age of majority (18 or 19, depending on the province or territory of residence) OR before a notary public (recommended).

Signature(s) of person(s) giving consent

Signature of witness

full name of witness

signature(s) of person(s) giving consent

signature of witness

dd/mm/yyyy

dd/mm/yyyy

city, province/territory

Questions regarding information in this consent letter should be directed to the person(s) or organization giving consent.

(seal)

STUDENT INFORMATION FORM

<i>To be filled out by the Parent/Guardian</i>	
STUDENT NAME: _____	
Emergency Contact Information	
Parent/Guardian #1: _____	Phone #1: _____ (cell/work/home)
	Phone #2: _____ (cell/work/home)
Parent/Guardian #2: _____	Phone #1: _____ (cell/work/home)
	Phone #2: _____ (cell/work/home)
Emergency Contact Name: _____	Phone #1: _____ (cell/work/home)
	Phone #2: _____ (cell/work/home)
Home Address: _____	
Emergency Medical Information	
Provincial Health Care #: _____ Birthdate: _____	
Medical Conditions/Dietary Concerns: _____ Medication Required: ☐ Yes ☐ No	
Name of Drug: _____ Dosage: _____	
Is there any medical/physical/emotional condition that may affect participation in the activities: ☐ Yes ☐ No	
<i>Please list:</i> _____	
My Child has Student Accident Insurance: ☐ Yes ☐ No Plan Name & No.: _____	
My Child has Out-of-Province Medical Insurance: ☐ Yes ☐ No Plan Name & No.: _____	
☐ Serious Known Allergies – <i>Please List:</i> _____	
Reaction(s) _____	
Allergy Injections or Medication Currently Prescribed: _____	
Carries Epi Pen? ☐ Yes ☐ No Carries Ana Kit? ☐ Yes ☐ No	
Rules and Regulations	
Is there any other information you feel we should know about your child?	
Please list: _____	

I understand that if, at any time, on this trip my child is found to be breaking the school rules or specific rules regarding this trip, they may be required to return home at my full cost and obligation, as soon as arrangements can be made.	
_____ (Parent / Guardian Signature)	_____ (Date)
<i>We are looking forward to a successful trip, and we sincerely hope that your child will benefit from this experience.</i>	
<i>The information supplied on this form is to be regarded as strictly confidential and shall be made available only to appropriate persons as deemed necessary by adult chaperones accompanying students on the trip.</i>	

Medical Treatment Authorization and Consent

I/We, _____, being the (Check one) ☐ parent(s)
☐ legal guardian(s) of _____ [Child] authorize _____
[Caregiver] to seek, obtain and consent to: (Check all that apply)

- | | |
|---|--|
| ☐ Routine medical care and treatment | ☐ Hospitalization |
| ☐ Emergency medical care and treatment | ☐ Blood transfusions |
| ☐ Surgery | ☐ Dental care and treatment |
| ☐ Other: _____ | |

for _____ [Child] as deemed necessary by a licensed medical or healthcare professional. This authorization is for the time period when my/our child is in the care of _____ [Caregiver], my/our child's: (Check one)

- | | |
|---------------------------------------|--|
| ☐ Grandmother | ☐ Nanny |
| ☐ Grandfather | ☐ Baby-sitter |
| ☐ Aunt | ☐ Family friend |
| ☐ Uncle | ☐ Teacher |
| ☐ Other: _____ | |

and is effective _____ day of _____, 20____ until (Check one) ☐ _____ day of _____, 20____ ☐ revoked by me/us.

Child's Information

Child's Full Name: _____

Address: _____

Date of Birth: _____ Age: _____ Sex: ☐ Female ☐ Male

Parent/Guardian's Information

Parent's/Guardian's Name: _____

Address: _____

Phone Number (H): _____ Phone Number (C): _____

Phone Number (W): _____ Email: _____

Parent/Guardian's Information

Parent's/Guardian's Name: _____

Address: _____

Phone Number (H): _____ Phone Number (C): _____





GET IN TOUCH

DAY 4

Berlin • Dresden • Prague



Meet your Tour Director at your destination

Take a walking tour of Berlin

With your Tour Director you will see:

- Unter den Linden
- Reichstag

Take a guided tour of Berlin

With your expert local guide you will see:

- Brandenburg Gate
- Kurfürstendamm
- Remains of the Berlin Wall

See Checkpoint Charlie



GET IN TOUCH

DAY 4

Berlin • Dresden • Prague



Potsdam

Take a half-day excursion to Potsdam, where the postwar administration of Germany was decided at the 1945 Potsdam Conference. Potsdam was also the royal playground of Frederick the Great of Prussia; see baroque palaces, pavilions, and the royal residence's gardens. Take a guided visit inside either Sanssouci or Cecilienhof.

Travel to Prague via Dresden

Take a tour of Dresden

Take a walking tour of Prague

Take a guided tour of Prague

With your expert local guide you will see:

- St. Vitus Cathedral
- Wallenstein Palace Gardens (April - October)
- Lennon Wall
- Charles Bridge
- Old Town Square

Travel to Kraków

Visit Wawel Cathedral

Take a guided tour of Kraków

With your expert local guide you will see:

- Wawel Hill
- Glowny Square

Visit St. Mary's Church



GET IN TOUCH

DAY 4

Berlin • Dresden • Prague



Exploration Time in Krakow

Travel to Budapest via Slovakia and the Tatra Mountains

Take a walking tour of Budapest

With your Tour Director you will see:

- Fisherman's Bastion
- Hungarian Parliament building

Take a guided tour of Budapest

With your expert local guide you will see:

- Heroes Square
- Castle Hill
- Gellért Hill

Visit Matthias Church

Visit the Budapest Baths

Berlin, Prague, Krakow & Budapest

Book your tour with confidence knowing we offer the lowest prices possible.

[Enrol now](#)

Tour Number: 2766000YS
Group Leader: Tracy Brown
Requested Departure Date: 3/24/2025
Requested Return Date: 4/2/2025
Requested Departure Gateway: Vancouver (BC)

WHAT'S COVERED

- Itinerary
- For parents
- Safety
- Reviews
- Video
- What's included
- Price

ABOUT EF

For over 55 years, we've dedicated ourselves to one global mission: *Opening the World Through Education*. Our programs help students expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

10 days

Berlin, Prague, Krakow, Budapest, with extension to Vienna | BKP

Travel through the Iron Curtain and World War II to Gothic cathedrals and ancient cities that are now more vibrant than ever. Berlin mixes historical significance, rich culture and an exciting cosmopolitan energy. Prague, which escaped the bombs of World War II, woos you with old-world charm. And in Krakow and Budapest, two of Europe's most underrated cities, architectural gems await around every corner.



Tour Itinerary

Berlin, Prague, Krakow & Budapest
10 days

Day 1: Fly overnight to Germany

Day 2: Berlin

Meet your Tour Director at your destination
Take a walking tour of Berlin



[View full itinerary](#)

Feel confident helping your child see the world

Parents, we know you have tons of questions and we'll answer each and every one. (Seriously, call us anytime.) Visit our parents' page for everything from payment plans and scholarship opportunities to safety protocols and the chance to hear from fellow moms and dads like you.

Day 8: Kraków • Slovakia • Budapest

Are you the 'print it, write it on the fridge, and stick it to the fridge' type? You can download a printable version of our Parent Guide, too.

Take a walking tour of Budapest

With your Tour Director you will see:

- Fisherman's Bastion
- Hungarian Parliament building

[Visit our parents' page](#)

Day 9: Budapest

Take a guided tour of Budapest

With your expert local guide you will see:

- Heroes Square
- Castle Hill
- Gellért Hill

Visit Matthias Church

Visit the Budapest Baths

Day 10: Depart for home

This all-inclusive global experience gives students the chance to explore the world—all at an unbeatable value.



Airfare & transportation



Hotels



Meals



Entrances



Full-time Tour Director



Expert Local Guides



Personalized Learning Support



Continuous Support



24-hour Emergency Service



Worldwide Presence

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Total price

\$4,848^{\$388*}
month

[View price details*](#) >

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On our easy-to-navigate Help Center, you'll find information on everything from our Automatic Payment Plan to passports to our experienced, culturally knowledgeable Tour Directors.

[Go to Help Centre](#)



Germany travel advice



Exercise a high degree of caution

Latest updates: The Need help? section was updated.

Last updated: December 23, 2024 07:42 ET

On this page

- [Risk level](#)
- [Safety and security](#)
- [Entry and exit requirements](#)
- [Health](#)
- [Laws and culture](#)
- [Natural disasters and climate](#)



Risk level



Germany - Exercise a high degree of caution

[Exercise a high degree of caution](#) in Germany due to the threat of terrorism.

[↑ Back to top](#)



Czechia travel advice



Take normal security precautions

Latest updates: The Need help? section was updated.

Last updated: December 16, 2024 10:07 ET

On this page

- [Risk level](#)
- [Safety and security](#)
- [Entry and exit requirements](#)
- [Health](#)
- [Laws and culture](#)
- [Natural disasters and climate](#)



Risk level



Czechia - Take normal security precautions

[Take normal security precautions](#) in Czechia.

[↑ Back to top](#)



Poland travel advice



Take normal security precautions

Latest updates: Entry and exit requirements - updated information on prohibited border areas

Last updated: January 3, 2025 15:08 ET

On this page

- [Risk level](#)
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- [Entry and exit requirements](#)
- [Health](#)
- [Laws and culture](#)
- [Natural disasters and climate](#)



Risk level



Poland - Take normal security precautions

[Take normal security precautions](#) in Poland.

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Hungary travel advice



Take normal security precautions

Latest updates: Entry and exit requirements – added information on temporary entry under CETA

Last updated: December 30, 2024 07:26 ET

On this page

- [Risk level](#)
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Risk level



Hungary - Take normal security precautions

[Take normal security precautions](#) in Hungary.

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RISK ASSESSMENT

School: <u>NVSS</u>	
Grade/Group: <u>Seiyo Exchange</u>	Teacher: <u>Jeremy Hara</u>
Destination & Activity: <u>Shizuoka, Japan. Cultural exchange/homestay visit</u>	
Date(s) of Trip: <u>April 25, 2025 ~ June 8th, 2025</u>	
LOW RISK	
☐ Day trip, in district	☐ Low Risk Application Form
☐ On beach or near stream (<u>no</u> stepping in water)	☐ List on parent information form and permission slip
MODERATE RISK	
☐ Overnight	☐ Moderate Risk Application Form
☐ Out-of-District but within province	
☐ Swimming in any pool or hot tub	☐ Water Component Form
☐ Boating or swimming in lake <u>near shore</u>	
☐ Activity near fast moving or open water	
☐ Creek or stream programs	
HIGH RISK	
☐ Out-of-Province	☐ High Risk Application Form
☐ Ski/Snowboard	
☐ Active logging roads	
☐ Lake crossing	☐ Water Component Form
☐ On fast moving water	
☐ Lake ice activity (<u>not</u> on river ice)	☐ Ice Component Form
OUT-OF-COUNTRY	
☒ Out-of-Country STEP 1 (<i>must be approved before proceeding to STEP 2</i>)	☒ Pre-Approval Application Form
☒ Out-of-Country STEP 2	☒ Out-of-Country Application Form

Identify the person in charge at the activity:

Name: Jeremy Hara Qualifications: NVSS staff, Trip organizer for previous trips.

How were students selected to participate and what preparation/experience do they have? Sign up process. Participated in previous, shorter duration visit. Took Japanese language course.

Are students participating in supervision? ☐ Yes ☒ No

If yes, how were students selected to participate in supervision? N/A

Submitted By: <u>Jeremy Hara</u>	Date: <u>Oct. 1st 2024</u>
Principal/Vice Principal: <u>[Signature]</u>	Date: <u>Dec. 8/24</u>

OUT-OF-COUNTRY STEP 2: APPLICATION FORM



STEP 2 must receive Board Approval 3 – 6 months prior to departure.

School: NVSS Application Date: OCT. 1st, 2024
 Group/Grade: Seiry Exchange Teacher: Jeremy Hara
 Destination: Shizuoka, Japan (Seiryo Jr. Sr. High School)
 Dates: April 25, 2025 ~ June 8th, 2025

Give the goals and objectives of the Out-of-Country trip: Cultural Exchange with Seiry, our sister school.

Give the experience of the teacher: N/A

Number of student participants: 3

Names of adult chaperone(s) (CRC required): N/A

Accommodation plans: Homestay with a host family arranged by Seiry School

Transportation plans: Airplane, Public transit in Japan. Canadian families

Submit with this application to the Principal/Vice Principal:

responsible for driving their own kids to and from PC's airport.

- ☒ Risk Assessment
- ☒ Itinerary
- ☒ Current Travel Advisory <http://travel.gc.ca/travelling/advisories>
 - ☒ Exercise normal security precautions
 - ☐ Exercise a high degree of caution
 - ☐ Avoid non-essential travel
 - ☐ Avoid all travel
- ☒ Child Travel Consent Letters: <https://travel.gc.ca/travelling/children/consent-letter>
- ☒ Permission Slips for Treatment by a Doctor in a Foreign Country to Treat Under-aged Child
- ☐ Accommodations Confirmation
- ☒ Transportation Confirmation
- ☒ Participant Roster

- ☐ Board Pre-Approved (STEP 1) on September 16, 2024 (date)
- ☐ Group medical/hospital insurance coverage purchased
- ☒ Trip cancellation purchased
- ☒ Permission Slips on file at school
- ☒ Student Information Forms on file at school
- ☒ Parental Informed Consent process complete (if required)
- ☐ All adult volunteers compliant with policy 1002.3
- ☐ Third Party Waivers complete (if required)

Principal/Vice Principal: [Signature] Date: Dec. 9/24

School Supervisor: [Signature] Date: _____

Superintendent: [Signature] Date: Dec. 18, 2024

DISTRICT USE:	Board Approval
☐ Risk Assessment ☐ OUT-OF-COUNTRY Application Form and supporting documents	
Board Meeting Date: _____ Date Received: _____	
☐ Approved ☐ Denied	
Comments: _____	
Board Chairperson: _____	
Date PVP Informed: _____ Via: ☐ Email ☐ Phone By: _____	
DISTRICT USE:	One Week Prior to Departure
☐ Current Travel Advisory http://travel.gc.ca/travelling/advisories ☐ Exercise normal security precautions ☐ Exercise a high degree of caution ☐ Avoid non-essential travel ☐ Avoid all travel	
Comments: _____	
Superintendent: _____ Date: _____	

**Sister School (Seiryō Junior-Senior School, Fujinomiya City, Shizuoka Prefecture, Japan) Student
Information Sheet/Application**

Destination:

Seiryō Junior-Senior High School.

Seiryō is a member of the UNESCO Associated Schools group.

1068 Hoshiyama, Fujinomiya City, Shizuoka-Pref, 418-0035, Japan

TEL+81 544-24-4811

Website: [Seiryō Junior-Senior High School English page](#) | [学校法人静岡理工科大学星陵中学校・高等学校 \(starhill.ed.jp\)](#)

Duration:

2 Months.

- Departure date: April 25th (Fri.)
- Return date: June 8th (Sun.)

Number of Students:

- 3 students – Two currently in grade 11 and one in grade 12

Student Names:

- [REDACTED]
- [REDACTED]
- [REDACTED]

Medical/Travel Insurance:

- Both students will be set up with Guard.ne Global – Plan A (\$137/person for 60 days) with CoreCAP added on (the add on is an additional \$45/traveller 6-month plan).

Expected Costs:

- Seiryō has agreed to waive homestay costs for the students in exchange for a similar agreement with homestay families here when we plan to host two students from Seiryō next school year.
- Flights will be booked & paid for directly by the families.
- Travel Insurance – Jeremy will help the families sign up for the policies, but the cost is paid for by the families.

Supervision While in Japan

Students will be under the care and supervision of the host school and homestay families while in Japan. Seiryō has Global Education staff who can offer support to our students when necessary. Additional support while in Japan will be provided by the host families or the students can speak with their natural families as well. As a result, the parents of the students accept any liabilities associated with the trip and the host school and families will do everything they can to ensure that the students are safe and their wellbeing is cared for.

- The known risks associated with the trip will be discussed with parents at the parent meeting and consideration/advice for travelling to Japan will be communicated at the parent meeting as well. Resources for further information about travelling & living in Japan

Staff at NVSS will not be involved in supporting the students while they are in Japan (other than curricular based support if the student is enrolled in one of our teacher's classes).

Although the families are arranging travel plans on their own, a member of the Seiryō Global Education staff will pick the students up from the airport in Tokyo and bring them back to Fujinomiya City, Shizuoka.

Student's accommodation plans:

- The host school's global education coordinator pairs our students with appropriate homestays.
 - Seiryō's Global Education staff have sister school relationships with five different schools around the globe. They have coordinated homestay experiences for many short- and long-term exchange programs with each of the schools. Recently, they have done several short-term exchanges with Canadian schools (including our own). From this year, we are hoping to start a 2-month exchange program with them, in hopes that we can eventually get an ongoing long-term exchange program running with them.

-
- To be submitted with this:
 - A Current Travel Advisory (Already submitted last week with the other documents)
 - Permission Slips for Treatment by a Doctor in a Foreign Country to Treat Under-aged Children
 - Travel Consent Letters (for travelling abroad without an adult)
 - Informed Consent Letters (to be signed after the parent meeting for informed consent)
 - Parent Information and Permission Form
 - Student Information Form
 - Application for Approval for Reciprocal Student Exchange (have included our students' information, but Seiryō has not yet decided on the two students who they will send here next school year in exchange for our two students)

Recommended Consent Letter for Children Travelling Abroad

The following sample consent letter, provided by Global Affairs Canada, can be modified to meet your specific needs. For instructions and an interactive form you can use to create a customized letter, visit travel.gc.ca/letter.

To whom it may concern,

I / We,

Address:

full name(s) of parent(s) / person(s) / organization giving consent

street address, city

province/state, country

Telephone and email:

telephone

email

am / are the parent(s), legal guardian(s) or other authorized person(s) or organization with custody rights, access rights or parental authority over the following child:

Information about travelling child

Name:

child's full name

Date and place of birth:

dd/mm/yyyy

city, province/territory

Number and date of issue of passport (if available):

number

dd/mm/yyyy

Issuing authority of passport (if available):

country where passport was issued

Birth certificate registration number

number

Issuing authority of birth certificate

province / territory where birth certificate was issued

Information about accompanying person (leave blank if child is travelling alone)

This child has my / our consent to travel alone ☐ or

This child has my / our consent to travel with

Name:

full name of accompanying person

Relationship to child:

mother, father, grandparent, sister, brother, relative, friend, other

Number and date of issue of passport:

number

dd/mm/yyyy

Issuing authority of passport:

country where passport was issued

Contact information during trip

I / We give our consent for this child to travel to:

Destination(s):

name of destination country / countries

Travel dates:

date of departure to date of return

to stay with / at (if applicable)

name of person with whom child will be staying / hotel or other accommodation

at the following address(es)

street address(es), city (cities)

province(s)/state(s), country (countries)

Telephone and email

This letter may be signed before a witness who has attained the age of majority (18 or 19, depending on the province or territory of residence) OR before a notary public (recommended).

Signature(s) of person(s) giving consent

Signature of witness

full name of witness

signature(s) of person(s) giving consent

signature of witness

dd/mm/yyyy

dd/mm/yyyy

city, province/territory

Questions regarding information in this consent letter should be directed to the person(s) or organization giving consent.

(seal)

Medical Treatment Authorization and Consent

I/We, _____, being the (Check one) ☐ parent(s)
☐ legal guardian(s) of _____ [Child] authorize _____
[Caregiver] to seek, obtain and consent to: (Check all that apply)

- | | |
|---|--|
| ☐ Routine medical care and treatment | ☐ Hospitalization |
| ☐ Emergency medical care and treatment | ☐ Blood transfusions |
| ☐ Surgery | ☐ Dental care and treatment |
| ☐ Other: _____ | |

for _____ [Child] as deemed necessary by a licensed medical or healthcare professional. This authorization is for the time period when my/our child is in the care of _____ [Caregiver], my/our child's: (Check one)

- | | |
|---------------------------------------|--|
| ☐ Grandmother | ☐ Nanny |
| ☐ Grandfather | ☐ Baby-sitter |
| ☐ Aunt | ☐ Family friend |
| ☐ Uncle | ☐ Teacher |
| ☐ Other: _____ | |

and is effective _____ day of _____, 20____ until (Check one) ☐ _____ day of _____, 20____ ☐ revoked by me/us.

Child's Information

Child's Full Name: _____

Address: _____

Date of Birth: _____ Age: _____ Sex: ☐ Female ☐ Male

Parent/Guardian's Information

Parent's/Guardian's Name: _____

Address: _____

Phone Number (H): _____ Phone Number (C): _____

Phone Number (W): _____ Email: _____

Parent/Guardian's Information

Parent's/Guardian's Name: _____

Address: _____

Phone Number (H): _____ Phone Number (C): _____



25 APR 2025 ▶ 08 JUN 2025 TRIP TO TOKYO NARITA, JAPAN

PREPARED FOR



RESERVATION CODE ECVKNJ



DEPARTURE: FRIDAY 25 APR Please verify flight times prior to departure

WESTJET
WS 0276

Duration:
1hr(s) 24min(s)

Fare:
EconoFlex

Cabin:
Economy

Status:
Confirmed

YXS
PRINCE GEORGE BC,
CANADA

Departing At:
11:10

Terminal:
Not Available

YYC
▶ CALGARY INTL AB,
CANADA

Arriving At:
13:34

Terminal:
Not Available

Aircraft:
BOEING 737-700 JET
Distance (in Miles): 412

Passenger Name:

»
»
»

Seats:

07C
07B
07A



DEPARTURE: FRIDAY 25 APR ▶ ARRIVAL: SATURDAY 26 APR

Please verify flight times prior to departure

WESTJET
WS 0080

Duration:
10hr(s) 30min(s)

Fare:
EconoFlex

Cabin:
Economy

Status:
Confirmed

YYC
CALGARY INTL AB, CANADA

Departing At:
15:00
(Fri, Apr 25)

Terminal:
Not Available

▶ **NRT**
TOKYO NARITA, JAPAN

Arriving At:
16:30
(Sat, Apr 26)

Terminal:
TERMINAL 1

Aircraft:
BOEING 787-9 JET
Distance (in Miles): 4949

Passenger Name:

»
»
»

Seats:

36A
36B
36C



DEPARTURE: **SUNDAY 08 JUN** Please verify flight times prior to departure

WESTJET
WS 0081

Duration:
9hr(s) 15min(s)

Fare:
EconoFlex

Cabin:
Economy

Status:
Confirmed

NRT
TOKYO NARITA, JAPAN

► **YYC**
CALGARY INTL AB, CANADA

Aircraft:
BOEING 787-9 JET
Distance (in Miles): 4949

Departing At:
18:30

Arriving At:
12:45

Terminal:
TERMINAL 1

Terminal:
Not Available

Passenger Name:

»
»
»

Seats:

36C
36A
36B



DEPARTURE: **SUNDAY 08 JUN** Please verify flight times prior to departure

WESTJET
WS 0117

Duration:
1hr(s) 35min(s)

Fare:
EconoFlex

Cabin:
Economy

Status:
Confirmed

YYC
CALGARY INTL AB,
CANADA

► **YVR**
VANCOUVER BC,
CANADA

Aircraft:
BOEING 737 800 JET
Distance (in Miles): 428

Departing At:
14:00

Arriving At:
14:35

Terminal:
Not Available

Terminal:
MAIN TERMINAL

Passenger Name:

»
»
»

Seats:

08A
08B
08C



DEPARTURE: **SUNDAY 08 JUN** Please verify flight times prior to departure

WESTJET
WS 3297

Operated by:
WESTJET ENCORE

Duration:
1hr(s) 18min(s)

Fare:
EconoFlex

Cabin:
Economy

Status:
Confirmed

YVR
VANCOUVER BC,
CANADA

Departing At:
17:45

Terminal:
MAIN TERMINAL

YXS
▶ PRINCE GEORGE BC,
CANADA

Arriving At:
19:03

Terminal:
Not Available

Aircraft:
DEHAVILLAND DASH 8-400
TURBOPROP

Distance (in Miles): 325

Passenger Name:

»
»
»

Seats:

04A
04B
04D



RISK ASSESSMENT

RECEIVED

JAN 09 2025

SCHOOL DISTRICT NO.91

School: Nechako Valley Secondary School

Grade/Group: Grade 11 & 12 Teacher: J. Lepine & I. Thiessen

Destination & Activity: Germany, Switzerland, Italy, Paris

Date(s) of Trip: March 22, 2025 - April 2, 2025

LOW RISK

☐ Day trip, in district

☐ _____

☐ Low Risk Application Form

☐ On beach or near stream (no stepping in water)

☐ List on parent information form and permission slip

MODERATE RISK

☐ Overnight

☐ Out-of-District but within province

☐ _____

☐ Moderate Risk Application Form

☐ Swimming in any pool or hot tub

☐ Boating or swimming in lake near shore

☐ Activity near fast moving or open water

☐ Creek or stream programs

☐ Water Component Form

HIGH RISK

☐ Out-of-Province

☐ Ski/Snowboard

☐ Active logging roads

☐ _____

☐ High Risk Application Form

☐ Lake crossing

☐ On fast moving water

☐ Lake ice activity (not on river ice)

☐ Water Component Form

☐ Ice Component Form

OUT-OF-COUNTRY

☒ Out-of-Country **STEP 1** (*must be approved before proceeding to STEP 2*)

☒ Out-of-Country **STEP 2**

☒ Pre-Approval Application Form

☒ Out-of-Country Application Form

Identify the person in charge at the activity:

Name: J. Lepine & I. Thiessen

Qualifications: Both teachers with travel and chaperone experience

How were students selected to participate and what preparation/experience do they have? signed up

Are students participating in supervision? ☐ Yes ☒ No

If yes, how were students selected to participate in supervision? _____

Submitted By: J. Lepine

Date: Jan 2025

Principal/Vice Principal: [Signature]

Date: Jan - 6/25

OUT-OF-COUNTRY STEP 2: APPLICATION FORM



STEP 2 must receive Board Approval 3 – 6 months prior to departure.

School: Nechako Valley Secondary Application Date: December, 2025
Group/Grade: Grades 11 & 12 Teacher: Jocelyn Lepine and Ilysia Thiessen
Destination: Germany, Switzerland, Italy, Paris
Dates: March 22, 2025 - April 2, 2025

Give the goals and objectives of the Out-of-Country trip: Travel experience in a safe, guided way.

Give the experience of the teacher: Both teachers have led groups 4+ times and have taught for 20+ years

Number of student participants: 35 students, 1 parent, 4 chaperones

Names of adult chaperone(s) (CRC required): J Lepine, I Thiessen, J Kadonaga, A Beyore

Accommodation plans: Hotels - see attached

Transportation plans: Plane, Train, Coach bus

Submit with this application to the Principal/Vice Principal:

- ☒ Risk Assessment
- ☒ Itinerary
- ☒ Current Travel Advisory <http://travel.gc.ca/travelling/advisories>
 - ☐ Exercise normal security precautions
 - ☐ Exercise a high degree of caution
 - ☐ Avoid non-essential travel
 - ☐ Avoid all travel
- ☒ Child Travel Consent Letters: <https://travel.gc.ca/travelling/children/consent-letter>
- ☒ Permission Slips for Treatment by a Doctor in a Foreign Country to Treat Under-aged Child
- ☒ Accommodations Confirmation
- ☒ Transportation Confirmation
- ☒ Participant Roster

SCHOOL USE:	Principal/Vice Principal
☒ Board Pre-Approved (STEP 1) on <u>SEPT 16 2024</u> (date)	
☒ Group medical/hospital insurance coverage purchased <u>(EXPLORICA)</u>	
☒ Trip cancellation purchased	
☒ Permission Slips on file at school	
☒ Student Information Forms on file at school	
☒ Parental Informed Consent process complete (if required)	
☒ All adult volunteers compliant with policy 1002.3	
☐ Third Party Waivers complete (if required)	
Principal/Vice Principal: <u>[Signature]</u>	Date: <u>Jan. 6/2025</u>
School Supervisor: <u>[Signature]</u>	Date: <u>Jan 10, 2025</u>
Superintendent: <u>[Signature]</u>	Date: <u>Jan 10, 2025</u>

Page 1 of 2

DISTRICT USE:	Board Approval
☒ Risk Assessment ☒ OUT-OF-COUNTRY Application Form and supporting documents	
Board Meeting Date: <u>Jan 20/2025</u> Date Received: <u>Jan 9/2025</u>	
☐ Approved ☐ Denied	
Comments: _____	
Board Chairperson: _____	
Date PVP Informed: _____ Via: ☐ Email ☐ Phone By: _____	
DISTRICT USE:	One Week Prior to Departure
☐ Current Travel Advisory http://travel.gc.ca/travelling/advisories	
☐ Exercise normal security precautions ☐ Exercise a high degree of caution ☐ Avoid non-essential travel ☐ Avoid all travel	
Comments: _____	
Superintendent: _____ Date: _____	



WATER COMPONENT FORM

**** Complete this form and attach to your application as required. ****

MODERATE-RISK	
☐ Near fast moving or open water ☐ Fish release ☐ Creek or stream programs ☐ Swimming in public pool ☐ Swimming in hotel pool/hot tub	☒ Listed on permission form ☒ Teacher/chaperone supervision
☐ Swimming in unguarded or private pool ☐ Swimming in lake near shore ☐ Canoeing or kayaking near shore ☐ _____	☐ Listed on permission form ☐ Certified lifeguard or swimming instructor(s) Name: _____ Level: _____ Name: _____ Level: _____ ☐ Certified BC/CRCA boating instructor Name: _____ Level: _____
HIGH-RISK	
☐ On fast moving water (e.g., river rafting)	☐ Parental informed consent ☐ Listed on permission form ☐ Company documents: water certification/insurance policy/informed consent process
☐ Canoeing in lake (<i>not near shore</i>) ☐ Kayaking in lake (<i>not near shore</i>) ☐ Swimming in lake (<i>not near shore</i>) ☐ Lake crossing ☐ _____	☐ Parental informed consent ☐ Listed on permission form ☐ Certified BC/CRCA canoe or kayak instructor Name: _____ Level: _____ ☐ Certified lifeguard or swimming instructor Name: _____ Level: _____

Provide a description of the water component: A river boat cruise on the Seine River with the tour group

SCHOOL USE: Principal/Vice Principal	
Submitted By: _____	Date: _____
Principal/Vice Principal: <u>[Signature]</u>	Date: <u>Jan. 6/25</u>

Page 1 of 1



Ms. Lepine's Germany, Switzerland & Italy

explorica.ca/Lepine-3727

March 22 - April 02, 2025

Day 1 Overnight flight to Germany (Frankfurt)

Day 2 Guten Tag Frankfurt

Meet your tour director and travel to your hotel in the Rothenburg area
Rothenburg tour director-led sightseeing: Marktplatz, Rathaus

Day 3 Rothenburg--Munich

Travel to Munich
Hohenschwangau excursion: Hohenschwangau Castle visit,
Neuschwanstein Castle and Queen Mary's Bridge photo stop
Bavarian bratwurst dinner

Day 4 Munich landmarks

Munich guided sightseeing tour: Marienplatz, Frauenkirche, Residenz,
BMW Welt showroom visit, 1972 Olympia Park
Dachau Concentration Camp & Memorial visit

Day 5 Munich--Venice

Travel via Innsbruck to Venice

Day 6 Venice landmarks

Venice guided walking sightseeing tour with Whisper headsets: St.
Mark's Square, St. Mark's Basilica, Doge's Palace visit, glass-blowing
demonstration

Day 7 Venice--Lucerne

Full-day transfer via Verona to Lucerne
Verona tour director-led sightseeing: Piazza delle Erbe, Romeo and
Juliet balcony, Verona Arena

Day 8 Lucerne landmarks

Lucerne tour director-led sightseeing: Chapel Bridge, Lion Monument,
Jesuit Church, Weinmarkt and Kornmarkt Squares
Traditional Swiss dinner
Optional Mt. Pilatus excursion

Day 9 Lucerne--Heidelberg

Travel to Heidelberg via the Black Forest
Cuckoo clock demonstration
Heidelberg tour director-led sightseeing: Heidelberg Castle and wine
barrel visit, Market Square

Day 10 Start extension to Paris

Travel to Paris by train
Louvre visit
Paris city walk: Île de la Cité, Notre-Dame Cathedral, Île St. Louis, Latin
Quarter
Dinner in Latin Quarter

Day 11 Paris landmarks

Paris guided sightseeing tour: Arc de Triomphe, Champs-Élysées, Eiffel
Tower, Les Invalides, Opera House
Seine River cruise

Day 12 Flight home from Paris

Reserve your Spot!

Tour Center ID: Lepine-3727

Initial registration deadline: December 20, 2024

What's included

We provide everything you need for a remarkable trip:

- Round-trip airfare
- 8 overnight stays (10 with extension) in hotels with private bathrooms
- Full European breakfast daily
- Dinner daily
- Full-time services of a professional tour director
- Guided sightseeing tours and city walks as per itinerary
- Visits to select attractions as per itinerary
- Guided sightseeing tours with high-tech headset as per itinerary
- Tour Diary™
- Local Guide and Local Bus Driver tips; see note regarding other important tips
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.

Tour investment

Students (travellers under the age of 23): \$5,904

Adults (age 23 and over): \$6,629

Automatic monthly payment plan

Pay \$99 upon enrolment and the balance will be divided into equal monthly payments, charged automatically to your chequing account. As of December 17, 2024, your monthly payment would be just \$5,805.00. Manual plan also available; learn more on explorica.ca/paymentplans.

Travel protection

Most Explorica travellers protect their investment with our Travel Protection Plan Plus, which includes a Cancel For Any Reason waiver for only \$25 per day. To learn more, visit explorica.ca/cfar.

Carbon neutral travel with Choose Earth

Our Choose Earth program enables travellers to offset the carbon emissions generated by their travel for \$19, plus our 100% company match. To learn more, visit worldstrides.ca/carbonoffset.

Enrol online,
by phone, or by mail



explorica.ca/Lepine-3727



1.888.378.8845



Download and complete
a paper application on
explorica.ca/resources

←explorica→
by WorldStrides

3280 Bloor Street West
Suite 901,
Toronto, ON M8X 2X3

Accommodations Information

i Mar 23 - Mar 24

Gasthof Lutz

Ingolstadter Str. 17

Giebelstadt, 97232

Germany

Phone Number: +49 9334205

i Mar 24 - Mar 26

Akzent Hotel Muenchen Airport Aufkirchen (direct)

Dorfstrasse 15a

Aufkirchen, 85445

Germany

Phone Number: + 49 81228670

i Mar 26 - Mar 28

Hotel Margherita

Piazza Marina, n° 2

Lido di Jesolo, 30016

Italy

Phone Number: +39 0421 371018

i Mar 28 - Mar 30

Hotel Olten

Bahnhofstrasse 5

Olten, 4600

Switzerland

Phone Number: +41 622873232

i Mar 30 - Mar 31

Hotel Scheid

Talstrasse 176

Schriesheim, 69198

Germany

Phone Number: +49 62036050

i Mar 31 - Apr 2

Ibis Hotel Paris La Defense Centre

4 Boulevard de Neuilly

Courbevoie, 92400

France

Phone Number: + 33 141974040

Here are what we are currently holding.

Date	Flight	Airport	Departure Time	Arrival Airport	Arrival Time	Arrival Date
March 22nd	AC 8340	Prince George YXS	5:55 AM (1 hour flight)	Vancouver YVR	7:20PM	March 22 nd
March 22nd	AC 304	Vancouver YVR	9:20AM (5 hour flight)	Montreal YUL	5:03PM	March 22 nd
March 22nd	AC 844	Montreal YUL	7:00P (6 hour flight)	Frankfurt FRA	7:25AM	March 23 rd
Return flights						
April 2nd	AC 875	Paris CDG	9:10AM (8 hour flight)	Montreal YUL	10:45AM	April 2
April 2nd	AC 305	Montreal YUL	1:25P (5 hour flight)	Vancouver YVR	4:08 PM	April 2
April 2nd	AC 8345	Vancouver YVR	6:10 PM (1 hour flight)	Prince George	7:30 PM	April 2

Montreal is 3 hours ahead of Vanderhoof
Germany and Paris are 9 hours ahead of Vanderhoof

Advisories



Germany travel advice

Exercise a high degree of caution

Latest updates: The Need help? section was updated.

Last updated: December 16, 2024 08:43 ET

On this page

- [Risk level](#)
- [Safety and security](#)
- [Entry and exit requirements](#)
- [Health](#)
- [Laws and culture](#)
- [Natural disasters and climate](#)



Risk level



Germany - Exercise a high degree of caution

[Exercise a high degree of caution](#) in Germany due to the threat of terrorism.

[↑ Back to top](#)



Need help?

Local services

► [Emergency services](#)

Consular assistance

► [Berlin - Embassy of Canada](#)

► [Düsseldorf - Consulate of Canada](#)

► [Munich - Consulate of Canada](#)

► [Stuttgart - Honorary consul of Canada](#)



Switzerland travel advice



Take normal security precautions

Latest updates: The Need help? section was updated.

Last updated: November 5, 2024 09:07 ET

On this page

- [Risk level](#)
- [Safety and security](#)
- [Entry and exit requirements](#)
- [Health](#)
- [Laws and culture](#)
- [Natural disasters and climate](#)



Risk level



Switzerland - Take normal security precautions

[Take normal security precautions](#) in Switzerland.

[↑ Back to top](#)



Need help?

Local services

► [Emergency services](#)

Consular assistance

► [Bern - Embassy of Canada](#)

► [Geneva - Permanent Mission of Canada to the Office of the United Nations](#)

For emergency consular assistance,

Italy travel advice

Exercise a high degree of caution

Latest updates: Safety and security – added information on Jubilee 2025

Last updated: November 21, 2024 11:35 ET

On this page

- [Risk level](#)
- [Safety and security](#)
- [Entry and exit requirements](#)
- [Health](#)
- [Laws and culture](#)
- [Natural disasters and climate](#)

Risk level

Italy - Exercise a high degree of caution

[Exercise a high degree of caution](#) in Italy due to the threat of terrorism.

[↑ Back to top](#)

Need help?

Local services

► [Emergency services](#)

Consular assistance

► [Rome - Embassy of Canada](#)

► [Milan - Consulate of Canada](#)

For emergency consular assistance, call the Embassy of Canada in Rome and follow the instructions. At any time, you may also contact the

France travel advice

Exercise a high degree of caution

Latest updates: Health – travel health notice for Zika Virus removed

Last updated: December 13, 2024 08:46 ET

On this page

- [Risk level](#)
- [Safety and security](#)
- [Entry and exit requirements](#)
- [Health](#)
- [Laws and culture](#)
- [Natural disasters and climate](#)

Risk level

France - Exercise a high degree of caution

[Exercise a high degree of caution](#) in France due to the elevated threat of terrorism.

Need help?

Local services

► [Emergency services](#)

► [Paris - Embassy of Canada](#)

► [Nice - Honorary consul of Canada](#)

► [Lyon - Honorary consul of Canada](#)



PARENT INFORMATION AND PERMISSION FORM

This section to be filled in by the Field/Sports Trip Organizer

Field/Sports Trip General Information

Date(s) of Trip/Sport Season: March 22, 2025 - April 2, 2025 ☐ Various dates (schedule attached)

Destination(s): Germany Switzerland, Italy, Paris ☐ Various destinations (schedule attached)

Departure Time: 5:55 am Return Time: 7:30 pm Method of Transportation: Plane, coach bus, train

Purpose of the Trip(s): Travel experience in a safe, guided way

Planned Activities: itinerary attached

Organizer/Teacher Sponsor: J. Lepine & I Thiessen Phone Number (250) 567-2291

Supervision will be provided by: J. Lepine, I Thiessen, J. Kadonaga, A. Beyore

_____ will be responsible for the first aid kit during the Field/Sports Trip.

Cost of Trip/Student: _____ Sign and Return this Form By: _____

Expectations

During all field/sports trips, students will be subject to the school's rules, the School Act and the District Code of Conduct (Policy 502.1)

What to Bring / Special Instructions

Known Risks

Request for Volunteers

Volunteers are needed for this field trip: ☐ Yes ☒ No

Duties of the volunteer would include:

Optional Accident Insurance

Parents are encouraged to consider purchasing optional accident insurance for their child.
(e.g., Reliable Life at 1-800-463-5437 or www.insuremykids.com.)

Parent/Guardian please sign and return to the school

I _____ give my permission for _____ to participate in the

(Parent / Guardian Name)

(Student Name)

Field/Sports Trip or _____ / _____ Sport Season.

(School Year)

(Parent / Guardian Signature)

(Date)

Please note any parts of this field/sports trip that you do not give permission for: _____

I _____ will be able to volunteer: ☒ Yes ☐ No

(Parent / Guardian Name)

I will be: ☐ Driving my own vehicle ☒ Riding on the bus

N.A.

STUDENT INFORMATION FORM

<i>To be filled out by the Parent/Guardian</i>	
STUDENT NAME: _____	
Emergency Contact Information	
Parent/Guardian #1: _____	Phone #1: _____ (cell/work/home)
Parent/Guardian #2: _____	Phone #2: _____ (cell/work/home)
Emergency Contact Name: _____	Phone #1: _____ (cell/work/home)
Home Address: _____	Phone #2: _____ (cell/work/home)
Emergency Medical Information	
Provincial Health Care #: _____ Birthdate: _____	
Medical Conditions/Dietary Concerns: _____ Medication Required: ☐ Yes ☐ No	
Name of Drug: _____ Dosage: _____	
Is there any medical/physical/emotional condition that may affect participation in the activities: ☐ Yes ☐ No	
<i>Please list:</i> _____	
My Child has Student Accident Insurance: ☐ Yes ☐ No Plan Name & No.: _____	
My Child has Out-of-Province Medical Insurance: ☐ Yes ☐ No Plan Name & No.: _____	
☐ Serious Known Allergies – <i>Please List:</i> _____	
Reaction(s) _____	
Allergy Injections or Medication Currently Prescribed: _____	
Carries Epi Pen? ☐ Yes ☐ No Carries Ana Kit? ☐ Yes ☐ No	
Rules and Regulations	
Is there any other information you feel we should know about your child? <i>Please list:</i> _____	
I understand that if, at any time, on this trip my child is found to be breaking the school rules or specific rules regarding this trip, they may be required to return home at my full cost and obligation, as soon as arrangements can be made.	
_____ (Parent / Guardian Signature)	_____ (Date)
<i>We are looking forward to a successful trip, and we sincerely hope that your child will benefit from this experience.</i>	

The information supplied on this form is to be regarded as strictly confidential and shall be made available only to appropriate persons as deemed necessary by adult chaperones accompanying students on the trip.

Medical Treatment Authorization and Consent

I/We, _____, being the (Check one) ☐ parent(s)
☐ legal guardian(s) of _____ [Child] authorize _____
[Caregiver] to seek, obtain and consent to: (Check all that apply)

- | | |
|---|--|
| ☐ Routine medical care and treatment | ☐ Hospitalization |
| ☐ Emergency medical care and treatment | ☐ Blood transfusions |
| ☐ Surgery | ☐ Dental care and treatment |
| ☐ Other: _____ | |

for _____ [Child] as deemed necessary by a licensed medical or healthcare professional. This authorization is for the time period when my/our child is in the care of _____ [Caregiver], my/our child's: (Check one)

- | | |
|---------------------------------------|--|
| ☐ Grandmother | ☐ Nanny |
| ☐ Grandfather | ☐ Baby-sitter |
| ☐ Aunt | ☐ Family friend |
| ☐ Uncle | ☐ Teacher |
| ☐ Other: _____ | |

and is effective _____ day of _____, 20____ until (Check one) ☐ _____ day of _____, 20____ ☐ revoked by me/us.

Child's Information

Child's Full Name: _____

Address: _____

Date of Birth: _____ Age: _____ Sex: ☐ Female ☐ Male

Parent/Guardian's Information

Parent's/Guardian's Name: _____

Address: _____

Phone Number (H): _____ Phone Number (C): _____

Phone Number (W): _____ Email: _____

Parent/Guardian's Information

Parent's/Guardian's Name: _____

Address: _____

Phone Number (H): _____ Phone Number (C): _____



Recommended Consent Letter for Children Travelling Abroad

The following sample consent letter, provided by Global Affairs Canada, can be modified to meet your specific needs. For instructions and an interactive form you can use to create a customized letter, visit travel.gc.ca/letter.

To whom it may concern,

I / We,

Address:

full name(s) of parent(s) / person(s) / organization giving consent

street address, city

province/state, country

Telephone and email:

telephone

email

am / are the parent(s), legal guardian(s) or other authorized person(s) or organization with custody rights, access rights or parental authority over the following child:

Information about travelling child

Name:

child's full name

Date and place of birth:

dd/mm/yyyy

city, province/territory

Number and date of issue of passport (if available):

number

dd/mm/yyyy

Issuing authority of passport (if available):

country where passport was issued

Birth certificate registration number

number

Issuing authority of birth certificate

province / territory where birth certificate was issued

Information about accompanying person (leave blank if child is travelling alone)

This child has my / our consent to travel alone ☐ or

This child has my / our consent to travel with

Name:

Joelynn Lepine & Ilysia Thiessen

full name of accompanying person

Relationship to child:

Teachers

mother, father, grandparent, sister, brother, relative, friend, other

Number and date of issue of passport:

number

dd/mm/yyyy

Issuing authority of passport:

country where passport was issued

Contact information during trip

I / We give our consent for this child to travel to:

Destination(s):

Germany Switzerland Italy Paris

name of destination country / countries

Travel dates:

March 22, 2025 - April 2, 2025

date of departure to date of return

to stay with / at (if applicable)

See attached - Various locations

name of person with whom child will be staying / hotel or other accommodation

at the following address(es)

street address(es), city (cities)

province(s)/state(s), country (countries)

Telephone and email

This letter may be signed before a witness who has attained the age of majority (18 or 19, depending on the province or territory of residence) OR before a notary public (recommended).

Signature(s) of person(s) giving consent

Signature of witness

full name of witness

signature(s) of person(s) giving consent

signature of witness

dd/mm/yyyy

dd/mm/yyyy

city, province/territory

Questions regarding information in this consent letter should be directed to the person(s) or organization giving consent.

(seal)

16-Jan-25



School District No. 91 (Nechako Lakes)
Operating Budget to Actual as at December 31, 2024

	2024-25	2023	2024			
	A-BUDGET	JULY - DEC	JULY - DEC	% of BUDGET	LEGEND	EXPECTING
Salaries						
Teachers	22,295,326	9,221,111	9,502,649	43%	2	40%
Principals & Vice Principals	4,345,680	2,146,947	2,217,429	51%	3	50%
Education Assistants	5,563,967	2,231,764	2,293,740	41%	3	40%
Support staff	7,359,534	3,250,346	3,497,693	48%	2	42%
Other Professionals	3,121,122	1,260,062	1,437,144	46%	4	50%
Substitutes - Teachers	1,012,845	502,593	458,185	45%	2	40%
Substitutes - Support Staff	506,066	223,558	206,886	41%	4	42%
Total Salaries	44,204,540	18,836,381	19,613,726	44%		
Employee Benefits						
	10,349,134	4,000,853	4,193,665	41%	4	41%
Total Salaries & Benefits	54,553,674	22,837,234	23,807,391	43.64%	3	43%
Services & Supplies						
Services	2,584,601	1,078,085	1,209,151	47%	4	44-47%
Student Transportation	80,200	41,601	33,959	42%	3	35-40%
Professional Development & Travel	1,155,247	784,611	452,105	39%	4	45-55%
Rentals & Leases	86,450	39,242	50,131	58%	2	45-50%
Dues & Fees	79,660	37,742	43,384	54%	2	47-52%
Insurance	233,448	132,852	166,865	71%	2	60-65%
Supplies	4,779,128	2,130,489	2,039,453	43%	4	40-43%
Utilities	1,493,600	530,593	529,133	35%	4	34-37%
Total Services & Supplies	10,492,334	4,775,215	4,524,181	43%		
Total Operating Expense	65,046,008	27,612,449	28,331,572	43.56%	3	43%

EXPECTATIONS LEGEND
2 = Emerging
3 = Developing - within 1%-3%
4 = Proficient - on budget or better

MISSION
 Achieve educational
 excellence in an
 environment that
 honours diversity
 and personalized
 learning.

VISION
 Develop learners
 to make positive
 contributions in
 our evolving global
 community.

Observations/Comments:

For the 'Expecting' Column:

For salaries & benefits: We use # of months to pro-rate 'Expecting' column for employees budget.
 For service & supplies: We use prior year data % to guide our 'Expecting' estimates column.

Based on the above financial data and with six months into the fiscal year and four months into the school year it is my conclusion that we are reasonably on track based on the annual budget presented to the Board.

Stated from Quarter 1 update:

However, it must be noted the budget presented to the Board indicates a \$1,022,950 deficit budget and after the audited financial statements the district has \$536,974 remaining in surplus which indicates a \$485,976 deficit not funded.

Nechako Lakes has a \$1,484,831 Local Capital balance to cover this deficit which would bring the Local Capital account to \$998,858.

KCB

2024-25 DISTRICT CALENDAR

The Board of Education for School District No. 91 (Nechako Lakes) is seeking public feedback about shifting our Zone Pro-D Day from April 25, 2025 to April 11, 2025. The feedback window closes on January 17, 2025.

www.sd91.bc.ca

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

GOVERNMENT APPROVED HOLIDAYS:

July 1	Canada Day
August 5	BC Day
September 2	Labour Day
September 30	National Day for Truth & Reconciliation
October 14	Thanksgiving
November 11	Remembrance Day
December 25	Christmas Day
January 1	New Years Day
February 17	Family Day
April 18	Good Friday
April 21	Easter Monday
May 19	Victoria Day

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

START & END DAYS

September 3	Opening Day (morning only)
June 26	Closing Day (morning only)
June 27	Operational Day (no students)

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

EXTENDED BREAKS:

Summer	July 2 - August 30
Winter	December 23 - January 3
Spring	March 24 - April 4

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

PRO-D & PLANNING DAYS

September 20	District Planning Day
October 25	Provincial Pro-D Day
November 22	Pro-D Day
February 7	Pro-D Day
** April 11 **	Zone Pro-D Day
May 9	District Pro-D Day

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

BOARD MEETING DAYS

September 16	Vanderhoof
October 21	Fort St. James
November 18	Vanderhoof
December 16	Vanderhoof
January 20	Virtual via Teams
February 24	Vanderhoof
March 17	Vanderhoof
April 28	Fraser Lake
May 26	Vanderhoof
June 23	Burns Lake

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SPECIAL RECOGNITION DAYS

February 26	Pink Shirt (Anti-bullying) Day
April 28	National Day of Mourning for Workers Killed or Injured on the Job
May 5	Red Dress (MMIWG2S) Day
May 16	Share the Love Day
June 21	National Indigenous Peoples Day

Instructional Non-Instructional Vacation Period Statutory Holiday



PRD Construction Ltd.
DESIGN - BUILD - INSPIRE



Grassy Plains Daycare

34310 Keefe's Landing Rd

Progress Photos to:

Week of December 20th, 2024

PRD Construction Ltd

1253 5th Avenue, Prince George, BC, V2L 3L3

Michael Duck

250.617.2499

michael@prdconstruction.ca



“Coil ties” were removed from the concrete walls. The coil ties held the formwork in place during the curing process.



After the coil ties are removed the holes are filled with grout.



Waterproofing was applied to the concrete wall to keep any groundwater away from the concrete.



Framing modifications are almost complete inside.



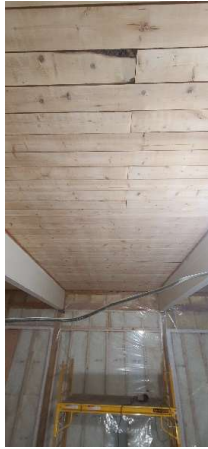
Windows on the N wall are reframed, shear wall framing us completed.



Exterior Plywood has been replaced in preparation for new siding, insulation and windows.



An example of shear wall framing. The sheathing is continuous from top to bottom to resist seismic forces in the building at strategic locations.



Ceiling space is being sanded in preparation for staining.



January 16, 2025

Honourable Lisa Beare
Minister of Education and Child Care
Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Beare:

Congratulations on your appointment as Minister of Education and Child Care at a critical time for our province. Serving as a member of the executive council is a privilege and responsibility which I am confident you will fulfill with integrity and a commitment to the people of our province.

British Columbians have trusted us with a mandate to deliver for them in ways that make a tangible difference in their daily lives. They expect us to listen and learn from people of different perspectives – and work together to make things better for everyone.

Specifically, we will tackle the challenges people worry about at the kitchen table:

- **Grow the economy by creating good jobs across British Columbia.** We will collaborate with businesses, workers, and communities to attract investments in both new and traditional sectors as well as emerging sectors of the economy. This approach will bring certainty for business, security for workers, and generate the wealth needed to support the essential services British Columbians rely on.
- **Reduce costs for families** including by helping people access homes they can afford through support for first-time homebuyers, increasing the supply of rental housing stock, and stronger measures to crack down on housing speculation.

.../2

**Office of the
Premier**

Web Site:
www.gov.bc.ca

Mailing Address:
PO Box 9041 Stn Prov Govt
Victoria BC V8W 9E1

Location:
Parliament Buildings
Victoria

- **Strengthen health care** by expanding access to family doctors and recruiting and training more health professionals, ensuring that every British Columbian can access the care they need, no matter where they live. We will also increase access to addictions treatment and provide help for people whose struggles require intensive supports.
- **Make our neighbourhoods and communities safer** by working with law enforcement and social agencies to address street disorder, crack down on organized crime, and do all we can to ensure repeat offenders stay behind bars.

Our commitment to take action on climate change remains foundational and will be key to a healthy and prosperous BC for future generations.

Underlying all this work is our partnership with Indigenous peoples. Advancing reconciliation, implementing the *Declaration on the Rights of Indigenous Peoples Act* and working in partnership with First Nations rights-holders to advance shared interests is the responsibility of every Minister.

Over this mandate I expect you to prioritize making progress on the following:

- In order to protect key services that British Columbians rely on, work with the Minister of Finance to review all existing Ministry of Education and Child Care programs and initiatives to ensure programs remain relevant, are efficient, and improve the experience of British Columbians who access child care and education services in our province. This is important in the context of current Provincial budget constraints and overall efficiency in delivering cost effective and relevant education and child care services to British Columbians.
- Work to ensure that teachers and schools have access to additional supports in the classroom and beyond, including the expansion of education assistants and counseling resources.
- Support effective learning for students across the province by working with the Minister of Infrastructure to accelerate the delivery of new and expanded schools in a cost-effective manner, and by working with the Minister of Post Secondary Education and Future Skills to expedite the certification and deployment of new and experienced international and domestic teachers.
- Continue work to increase Indigenous graduation rates.
- Continue implementing ChildCareBC to improve access to accessible, affordable child care.

.../3

- Work with school districts to expand before- and after-school care programs across the province using cost-effective models for parents and the public that leverage existing school facilities and education workers.
- Work with key stakeholders in relation to the SOGI anti-bullying program to improve understanding, protect vulnerable children and support parents.
- Ensure that British Columbia's early interventions for children struggling with numeracy and literacy are the most effective in North America through a centre of excellence in applied research and professional development.
- Prioritize excellence in the British Columbia education system by reviewing existing inter-jurisdictional student evaluation scores post pandemic, and working with teachers, parents, and relevant stakeholders to ensure the global competitiveness of British Columbia student outcomes.

To assist you in meeting the commitments we have made to British Columbians, you are assigned a Parliamentary Secretary for Child Care whose focus will be to:

- Work with you to deliver cost-effective before- and after-school care that leverages existing school infrastructure and workers.
- Work with you to expand child care spaces in a cost-effective way so that more parents may have access to cost-effective child care for their family.
- Support you in continuing to work with Indigenous peoples and the federal government to advance jurisdiction over child care for Indigenous peoples.
- Build relationships with parents, child care service providers, early childhood educators, and advocates to ensure that government policy is responsive to the concerns and interests of these groups.

You will work closely together and ensure your Parliamentary Secretary receives appropriate support to deliver on this work.

As you are aware, we have established an accord with the BC Green Caucus that supports our shared commitment to ensuring stable governance focused on delivering progress and tangible outcomes for British Columbians. The commitments in that accord complement the direction in these mandate letters.

As a Cabinet, we will uphold the highest standards of ethics, collaboration, and good conduct in service of the public, and as a Minister of the Crown, you are expected to review, understand, and act according to the *Members' Conflict of Interest Act*. You will

.../4

establish a collaborative working relationship with your Deputy Minister and the public servants under their direction, who provide the professional, non-partisan advice that is fundamental to delivering on our government's priorities. Your Minister's Office must meet the highest standards for integrity and provide a respectful, rewarding environment for all staff.

The work we have ahead takes place in a profoundly challenging geopolitical environment. Close friends and neighbours to our south are contemplating imposing draconian tariffs on our products that would hurt both Americans and Canadians. Our allies internationally face governmental instability. Hate and racism are on the rise around the world. Artificial intelligence breakthroughs with unclear implications and astonishing potential are announced daily. Global inflation, snarled supply chains, and war are threatening global economic growth and prosperity as well as the transition to a low-carbon economy.

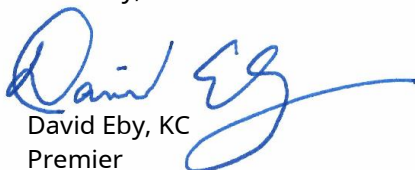
We have an obligation to protect and defend British Columbians, as well as seize opportunities, in these uncertain times.

The good news is that we have everything we need to succeed, and we will succeed. British Columbia's people – our workers, entrepreneurs, business leaders, artists, and innovators – are among the most talented in the world. We are home to world-class educational institutions and public services. Our natural beauty is unmatched, we have internationally envied resources, and we are one of the most diverse places on the planet. Your job is to help us leverage these advantages in perilous times.

Use this mandate letter to guide your work, and do not be afraid to challenge assumptions, or be innovative, bold and aggressive in achieving the goals set out for you and your Ministry by the people of this province.

Thank you for joining me in the work ahead.

Sincerely,



David Eby, KC
Premier

cc: Rohini Arora, MLA
Parliamentary Secretary for Child Care



British Columbia
School Trustees
Association



PRESIDENT'S STATEMENT

January 16, 2025

President's Statement on the Minister's Mandate Letter

As President of the British Columbia School Trustees Association (BCSTA), I am pleased to acknowledge the release of the new mandate letter for the Minister of Education and Child Care. This document articulates the priorities of our provincial education system and reaffirms our shared commitment to ensuring the success of every student in British Columbia.

We know that today's students are tomorrow's parents, workers, and leaders; we rely on them to make our communities vibrant and our economy strong. School trustees ensure that local districts deliver on this future and work collaboratively with the Ministry of Education and Child Care to support all students in BC.

The mandate letter highlights collaboration and specifically notes the importance of enhancing support for Education Assistants (EAs), a key focus of BCSTA's advocacy efforts. It also mentions collaboration between the Ministry of Education and Child Care and the Ministry of Infrastructure to make capital investments in infrastructure that supports students, staff, and communities.

Support is a key theme in the mandate letter, which explicitly references standing with all students through enhancing resources that create safe and inclusive schools, and providing additional help for students who struggle with numeracy and literacy, all key advocacy efforts of the BCSTA.

Support reaches farther than the four walls of our schools as well. There is renewed focus on childcare, before- and after-school care, and jurisdiction of

childcare services for Indigenous communities. These priorities are directly linked to the ongoing advocacy efforts of BCSTA.

Moreover, the collaborative spirit outlined in the mandate shows the importance of ongoing dialogue and partnership among the Ministry of Education, BCSTA, and locally elected and autonomous boards of education. Together, we can leverage our collective expertise and resources to address our education system's challenges, particularly in mental health support and equitable access to educational opportunities.

I am optimistic that this new mandate will serve as a catalyst for meaningful change within our education system. By prioritizing students' needs, we are laying the groundwork for a brighter future for all learners in British Columbia. Together, we will create an educational landscape that empowers every student to reach their full potential.

Carolyn Broady

President, British Columbia School Trustees Association

Read the full mandate letter [HERE](#)



Email sent to: mskinner@sd91.bc.ca

British Columbia School Trustees Association
4th floor – 1580 West Broadway
Vancouver, British Columbia | V6J 5K9 | Canada |
604-734-2721 | bcsta@bcsta.org



OMBUDSPERSON BRITISH COLUMBIA

The *Ombudsperson Act* requires that investigations be conducted in private. Ombudsperson investigation documents are not available through the *Freedom of Information and Protection of Privacy Act* and may be subject to rules preventing their use in court and tribunal proceedings. **Please contact the Office of the Ombudsperson before disclosing this document, or any responses, to any third parties.**

January 10, 2025
File: SYS24 - 0004

Delivered via email: mskinner@sd91.bc.ca

Mike Skinner, Superintendent
School District No. 91 (Nechako)
PO Box 129
153 E Connaught Street
Vanderhoof BC V0J 3A0

Dear Superintendent Mike Skinner:

Re: Notice of investigation - exclusion of students from schools

I am writing to notify you, pursuant to s. 14(1) of the *Ombudsperson Act*, that I am initiating an investigation into the exclusion of K-12 students, and in particular students with diverse needs, from classrooms and schools in British Columbia's public education system. The purpose of our investigation is to determine whether the Ministry of Education and Child Care and school districts are fairly administering and overseeing these exclusions, and whether the rules governing these exclusions are fair. The investigation will focus on BC's public K-12 education system and will not include private or independent schools.

This investigation is initiated using my own-motion authority under s. 10 of the *Ombudsperson Act*.

I am initiating this investigation because my office has received complaints from across the province about students with diverse needs being excluded from school. These complaints suggest that schools in multiple school districts are excluding students for a number of reasons including that the student's behaviour disrupts classroom learning or poses a safety risk to themselves, staff, or other students, or that the school does not have the resources to adequately support the student's learning in the school. In some cases, I understand that students may be excluded from school under the suspension and medical provisions in the *School Act*. However, in other cases I have been informed that schools may be informally excluding students from school entirely or placing them in "partial day" programs which result in them remaining out of school for a substantial part of the school day with the school providing little or no instruction during the out of school portion of the day. We have heard through these complaints that some students with diverse needs are receiving a fraction of the hours of instruction provided to their peers.

Mailing address: PO Box 9039 Stn Prov Govt • Victoria BC V8W 9A5
Phone in Victoria: 250-387-5855 • Toll-Free: 1-800-567-3247 • Fax: 250-387-0198 • bcombudsperson.ca



As you know, the *School Act* is premised on the inclusion of students with diverse needs, and the integration of all students in a classroom that accommodates the needs of all learners. Human rights jurisprudence in BC also explicitly recognizes the importance of students receiving an education that is equal to, and together with their peers, wherever possible.

I am concerned about the outcomes for children who are excluded from school with little or no instruction. Children are a uniquely vulnerable group with limited options to address unfairness in their education and school environments. Our office has been advised that some children are falling behind in their academic work, experiencing significant anxiety, being socially isolated from their peers, and in some cases being removed from the school system entirely.

Our investigation will examine the extent to which K-12 students are being excluded from schools across the province and will assess whether the ministry and school districts are fairly administering and overseeing these exclusions. In relation to school districts, we will ask you to tell us about how schools in your district are formally or informally excluding students from school, and how you understand your decision-making role in overseeing school exclusions. We will also ask about what guidance your district provides to schools regarding their administration of these exclusions.

On the completion of this investigation, I intend to issue a public report with findings and recommendations. Before the report is finalized, I will provide the district with a draft and will consider any response that you provide.

I will be making a public announcement about our investigation on Tuesday, January 14, 2025. Some information about the investigation, and a public questionnaire, will be available on our office's website: www.bcombudsperson.ca.

My staff will be in touch with you in the coming weeks to ask more specific questions about your school district. If you have questions in the meantime, please contact Sarah Malan, Manager of Systemic Investigations, at smalan@bcombudsperson.ca.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Jay Chalke". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jay Chalke
Ombudsperson
Province of British Columbia