**BOARD OF EDUCATION**
**School District No. 91 (Nechako Lakes)**

**Excellence | Innovation | Community**

**MISSION:**
*Achieving Educational Excellence through engaging and personalized learning*
**VISION:**
*Competent and confident learners making positive contributions in an evolving global environment*

**Regular Board Meeting** **MINUTES** **September 22, 2026 6:30 PM**

| | | |
|---|---|---|
| Present: | D. Christie | Chairperson |
| | N. Hazelton | Vice Chair |
| | D. Albertson | Trustee |
| | R. Gratz | Trustee |
| | R. Pooley | Trustee |
| | C. Walker | Trustee |
| | A. McClinton | Superintendent |
| | D. Turner | Secretary-Treasurer |
| | K. Veitch | Assistant Superintendent |
| | K. Black | Assistant Secretary-Treasurer |
| | K. Evans | Director of Instruction |
| | B. Ziler | Director of Instruction |
| | H. Silver | Recording Secretary |
| Present Online: | S. Davis | Trustee |
| | L. Wendling | MNP Audit Accountant |
| | 4 Members of the Public | |
| In-house Guests: | B. Cross | Principal, EBUS Academy |
| | C. Larsen | SD91 Manager of Facilities |
| | P. Wylie | SD91 DPAC Chair |
| | 3 Members of the Public | |

**1. CALL TO ORDER**

Chairperson D. Christie called the Regular Meeting to order at 6:30 p.m.

**2. RECOGNITION OF TRADITIONAL TERRITORY**

Chairperson D. Christie acknowledged that we are grateful to live, work, and play on the unceded, ancestral territories of fourteen First Nations represented by the Dakelh, Nedut'en, and Wet'suwet'en Peoples; and that we are working diligently towards creating equity for our learners through conscious Acts of Reconciliation.

**3. INTRODUCTIONS**

The following introductions were made:

- K. Veitch, new SD91 Assistant Superintendent
- B. Ziler, new SD91 Director of Instruction – Student Learning
- L. Wendling, MNP Audit Accountant
- P. Wylie, SD91 DPAC Chair
- C. Larsen, SD91 Manager of Facilities
- B. Cross, Principal at EBUS Academy

**4. APPROVAL OF THE CONSENT AGENDA**

The Consent Agenda, including the following items, was approved:

- The Agenda for the Regular Meeting dated September 22, 2026.
- The Minutes of the Regular Meeting dated June 22, 2026.
- The Record of the In-Camera Meeting dated June 22, 2026.

*26-85 MOVED and SECONDED*
*THAT the Consent Agenda for the Regular Meeting of Monday, September 22, 2026, be approved as presented.*

*Carried*

## 5. FINANCE

### 5.1 2025-2026 FINANCIAL AUDIT

MNP Audit Accountant L. Wendling reported on the 2025-2026 audit findings, including the following points:

- report on the status of the engagement
- all auditor work has been completed and MNP is in a position to finalize the findings
- it was a clean audit based on review of all audit evidence
- all matters are in order

** MNP Audit Accountant L. Wendling departed the Regular Meeting at 6:34 p.m.*

### 5.2 AUDITED FINANCIAL STATEMENTS AT JUNE 30, 2026

Secretary-Treasurer D. Turner reviewed the Audited Financial Statements.

*26-86* *MOVED and SECONDED*
*THAT the Board of Education of School District No. 91 (Nechako Lakes) approves the allocation of the internally restricted operating fund surplus as of June 30, 2026.*

*Carried*

*26-87* *MOVED and SECONDED*
*THAT the Board of Education of School District No. 91 (Nechako Lakes) approves the transfer to Local Capital as of June 30, 2026.*

*Carried*

*26-88* *MOVED and SECONDED*
*THAT the Board of Education of School District No. 91 (Nechako Lakes) approves the Financial Statements for the year ended June 30, 2026, as presented.*

*Carried*

## 6. EDUCATION DIVISION

### 6.1 EDUCATION UPDATE

Superintendent A. McClinton shared an overview of her monthly report and reviewed the 2025-2026 Strategic Workplan Year-end Report. The 2026-2031 Strategic Plan poster art was publicly shared.

### 6.2 EBUS – BURNS LAKE HYBRID PROGRAM

Superintendent A. McClinton and EBUS Academy Principal B. Cross shared information about the new hybrid learning program that is being piloted in Burns Lake.

** EBUS Academy Principal B. Cross departed the Regular Meeting at 6:51 p.m.*

## 7. OPERATIONS DIVISION

### 7.1 PRESENTATION OF 2026 MINOR CAPITAL

Manager of Facilities C. Larsen shared a presentation about projects that the Facilities team had completed over the summer months.

### 7.2 2026-27 CAPITAL BYLAW AMENDMENT

#### A. BYLAW APPROVAL

Section 68.4 of the School Act states, "The board may not give a bylaw more than two readings at any one meeting unless the members of the boards who are present at the meeting unanimously agree to give the bylaw all three readings at that board meeting."

*26-89* *MOVED and SECONDED*
*THAT 'Capital Bylaw No. 2026-27 CPSD91-02' be given three readings and adopted at this meeting as per Section 68.4 of the School Act.*

*Carried*

**B. CAPITAL PLAN**

Secretary-Treasurer D. Turner reviewed the Ministry's Amended Capital Plan Response letter dated September 9, 2026.

*26-90* *MOVED and SECONDED*
*THAT 'Capital Bylaw No. 2026-27 CPSD91-02' as per the Ministry's Amended Capital Plan Response letter dated September 9, 2026, be given first reading.*

*Carried*

*26-91* *MOVED and SECONDED*
*THAT 'Capital Bylaw No. 2026-27 CPSD91-02' as per the Ministry's Amended Capital Plan Response letter dated September 9, 2026, be given second reading.*

*Carried*

*26-92* *MOVED and SECONDED*
*THAT 'Capital Bylaw No. 2026-27 CPSD91-02' as per the Ministry's Amended Capital Plan Response letter dated September 9, 2026, be given third reading and adopted.*

*Carried*

**7.3 2027-2028 CAPITAL PLAN (MINOR CAPITAL PROGRAMS)**

The '2027-2028 Capital Plan Resolution (Minor Capital Programs) was presented.

*26-93* *MOVED and SECONDED*
*THAT the '2027-2028 Capital Plan Resolution (Minor Capital Programs)' Submission be approved and submitted as presented.*

*Carried*

**7.4 2026-TRUSTEE ELECTION**

Secretary-Treasurer D. Turner provided an update about the 2026 Trustee Election and indicated that full information has been posted to the SD91 website.

**8. TRUSTEE REPORTS**

Chairperson D. Christie reported about meeting with Chiefs and education staff of three local Nations, as well as his attendance at the Canadian School Boards Association (CSBA) gathering that took place in July 2026.

Vice-Chairperson N. Hazelton and Trustees D. Albertson and C. Walker also reported on their CSBA experiences.

**9. TRUSTEES YEARS OF SERVICE**

Superintendent A. McClinton thanked Trustees for their dedication and commitment during their time on the Board.

**10. ADJOURNMENT**

*26-94* *MOVED and SECONDED*
*THAT the Regular Meeting of Monday, September 22, 2026, adjourn at 7:27 p.m.*

*Carried*

**BOARD OF EDUCATION**
**SCHOOL DISTRICT NO. 91 (NECHAKO LAKES)**
**VANDERHOOF, BC**

## RECORD OF THE SEPTEMBER 22, 2026, COMMITTEE MEETING

1. The personnel report was accepted.
    - Information was received on thirty-four non-teaching new appointments
    - Information was received on eleven non-teaching increases in hours
    - Information was received on seven non-teaching leaves of absence
    - Information was received on eight non-teaching returns from leaves
    - Information was received on sixteen non-teaching resignations
    - Information was received on five non-teaching retirements
    - Information was received on three teaching leaves
    - Information was received on one teaching maternity leave
    - Information was received on one teaching retirement
    - Information was received on one teaching resignation
    - Information was received on two teaching personal leaves
    - Information was received on twenty-three teaching continuing appointments
    - Information was received on fourteen teaching limited duration appointments

2. The administrative update was accepted.

3. There was an update given on staffing.

4. There was an update given on grievances.

5. There was an update given on investigations.

6. There were discussions on six topics related to Board business.

7. There were no emergent items.