



BOARD OF EDUCATION
School District No. 91 (Nechako Lakes)

Excellence | Innovation | Community

MISSION:
Achieving Educational Excellence through engaging and personalized learning

VISION:
Competent and confident learners making positive contributions in an evolving global environment

MONDAY, SEPTEMBER 15, 2025
REGULAR BOARD MEETING - AGENDA

1. CALL TO ORDER

2. RECOGNITION OF TRADITIONAL TERRITORY

We are grateful to live, work, and play on the unceded, ancestral territories of fourteen First Nations represented by the Dakelh, Nedut'en, and Wet'suwet'en Peoples; and, we are working diligently towards creating equity for our learners through conscious Acts of Reconciliation.

Specifically for this meeting, we feel honoured to gather in Saik'uz First Nation territory.

3. INTRODUCTIONS

- L. Wendling – MNP Audit Accountant
- T. Shaw – MNP Audit Accountant (online)
- C. Work, DPAC Representative
- C. Litton, Nechako Valley Secondary School

4. APPROVAL OF THE CONSENT AGENDA

Recommend the Consent Agenda be approved, including the following items:

- The Agenda for the Regular Meeting dated September 15, 2025.
- The Minutes of the Regular Meeting dated June 23, 2025.
- The Record of the In-Camera Meeting dated June 23, 2025.

Attachments: [Minutes – Regular Meeting – June 23, 2025 – DRAFT](#)
[Record – In-Camera Meeting – June 23, 2025 – DRAFT](#)

MOVED and SECONDED

THAT the Consent Agenda for the Regular Meeting of Monday, September 15, 2025, be approved as presented.

5. FINANCE

5.1 2024-2025 FINANCIAL AUDIT

The MNP Audit team will report on the 2024-2025 audit findings.

5.2 2024-2025 AUDITED FINANCIAL STATEMENTS

The '2024-2025 Audited Financial Statements' will be presented.

Attachment(s): [SD91 2024-25 Audited FS with draft report](#)

MOVED and SECONDED

THAT the Audited Financial Statements for School District No. 91 (Nechako Lakes) for the year ending June 30, 2025, be approved as presented.

5.3 FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

6. TRUSTEE REPORTS

- IEAC Update – Chairperson D. Christie

Attachment: [IEC Activity Report – August 2025](#)

7. EDUCATION DIVISION

7.1 EDUCATION UPDATE

Outdoor Education Presentation – C. Litton
Superintendent's Report to the Board
2026-2030 Strategic Plan

Attachments: [CL presentation](#)
[Superintendent's Report – Sept. 2025](#)

7.2 STAFFING AND ENROLLMENT UPDATE

7.3 BC OMBUDSPERSON UPDATE

7.4 OUT-OF-COUNTRY FIELD/SPORTS TRIP REQUESTS

A. INITIAL REQUEST

LDSS Travel Club students – Peru, March 14-28, 2026

Attachment: [LDSS-Peru, March 2026](#)

MOVED and SECONDED

THAT initial approval be given to LDSS Travel Club students to travel to Peru from March 14 to 28, 2026.

8. OPERATIONS DIVISION

8.1 BYLAW APPROVAL

Section 68.4 of the *School Act* states, "The board may not give a bylaw more than two readings at any one meeting unless the members of the boards who are present at the meeting unanimously agree to give the bylaw all three readings at that board meeting."

MOVED and SECONDED

THAT 'Capital Bylaw No. 2025/26-CPSD91-02' be given three readings and adopted at this meeting as per Section 68.4 of the *School Act*.

A. CAPITAL PLAN

Board resolution to give three readings and approval to Capital Bylaw No. 2025/26-CPSD91-02.

Attachments: [Bylaw 2025/26-CPSD91-02](#)
[SD91 Capital Plans 2025/26 – Amended Response Letter](#)

MOVED and SECONDED

THAT Capital Bylaw No. 2025/26-CPSD91-02 as per the Ministry's Amended Capital Plan Response letter dated May 15, 2025, be given first reading.

MOVED and SECONDED

THAT Capital Bylaw No. 2025/26-CPSD91-02 as per the Ministry's Amended Capital Plan Response letter dated May 15, 2025, be given second reading.

MOVED and SECONDED

THAT Capital Bylaw No. 2025/26-CPSD91-02 as per the Ministry's Amended Capital Plan Response letter dated May 15, 2025, be given third reading and adopted.

8.2 2026-2027 CAPITAL PLAN (MINOR CAPITAL PROGRAMS)

The '2026-2027 Capital Plan Resolution (Minor Capital Programs) Submission' will be presented.

Attachments: [Board Resolution – Minor Capital Programs](#)
[26-27 Minor Submission Summary](#)

MOVED and SECONDED THAT the 2026-2027 Capital Plan Resolution (Minor Capital Programs) Submission be approved and submitted as presented.

8.3 2026-2027 CAPITAL PLAN (SCHOOL FOOD INFRASTRUCTURE PROGRAM)

The '2026-2027 Capital Plan Resolution (School Food Infrastructure Program) Submission' will be presented.

Attachment: [Board Resolution – School Food Infrastructure Program](#)
[26-27 FIP Submission Summary](#)

MOVED and SECONDED THAT the 2026-2027 Capital Plan Resolution (School Food Infrastructure Program) Submission be approved and submitted as presented.

8.4 POLICY AND REGULATIONS

A. POLICY 302.7.2 – UNEXPECTED HEALTH EMERGENCIES

Discussion on ‘Policy 302.7.2 – Unexpected Health Emergencies’

Attachment: [Policy 302.7.2 – Unexpected Health Emergencies – DRAFT](#)

MOVED and SECONDED
THAT ‘Policy 302.7.2 – Unexpected Health Emergencies’ be given first reading.

10. INFORMATION ONLY

The following items are for information. Should you wish to discuss any item, please bring it forward by a Board Motion.

10.1 DISTRICT

- [Annual Anaphylaxis Report for 2024-25](#)
- [SD Facilities – Minor Capital Projects 2025](#)

10.2 MINISTRY OF EDUCATION AND CHILD CARE

- [Early Literacy Screening announcement – Sept. 12, 2025](#)
- [NSFP Summary of Year 2 \(2025-26\)](#)

11. PUBLIC QUESTIONS

****The Board will receive questions from the public at this time. Questions must pertain to the items listed on this agenda. A response will be provided in follow up to the meeting. Those posing questions must ensure that the Executive Assistant to the Superintendent has a current email address to ensure a response.*

****Total Time Limit: 30 minutes for this item.*

12. ADJOURNMENT

MOVED and SECONDED
THAT the Regular Meeting of Monday, September 15, 2025, adjourn at _____ p.m.